

## AGENDA

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Enford Village Hall, Longstreet, Enford, SN9 6DD  
**Date:** Monday 18 July 2011  
**Time:** 7.00 pm

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Including the Parishes of Chute, Chute Forest, Collingbourne Ducis, Collingbourne Kingston, Enford, Everleigh, Fittleton, Ludgershall, Netheravon, Tidcombe and Fosbury, and Tidworth.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Mary Cullen (Tidworth Community Area Manager), 01722 434260 or email [mary.cullen@wiltshire.gov.uk](mailto:mary.cullen@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Chris Williams (**Chairman**)

Mark Connolly (**Vice Chairman**)

Charles Howard

Ludgershall and Perham Down

Tidworth

The Collingbournes and Netheravon



Items to be considered	Time
<p>1. <b>Welcome and Introductions</b></p> <p>2. <b>Election of the Chairman</b> To elect a Chairman for the forthcoming year.</p> <p>3. <b>Election of the Vice Chairman</b> To elect a Vice Chairman for the forthcoming year.</p> <p>4. <b>Nominations of Representatives to Outside Bodies</b> <i>(Pages 3 - 4)</i> To note that appointments to outside bodies which were made by the Board last year along with any changes as detailed in the attached document will continue for 2011/12.</p> <p>5. <b>Apologies for Absence</b></p> <p>6. <b>Declarations of Interest</b> Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>7. <b>Minutes</b> <i>(Pages 5 - 28)</i> To confirm and sign the minutes of the last regular Board meeting held on Monday 16<sup>th</sup> May 2011 and the Extraordinary Board meeting held on Monday 6<sup>th</sup> June 2011.</p> <p>8. <b>Matters Arising</b> To discuss any matters arising from the minutes of the previous two meetings.</p>	<p><b>15 mins</b></p>
<p>9. <b>Chairman's Announcements</b> <i>(Pages 29 - 38)</i> To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> <li>• Queen Elizabeth II – Playing Fields Challenge</li> <li>• Core Strategy Exhibition 20<sup>th</sup> July 2011</li> <li>• Award received by Lydia Baos</li> <li>• Update on Community Asset Transfer</li> <li>• Youth Initiatives Funding</li> </ul>	<p><b>5 mins</b></p>

10.	<p><b>Current Consultations (Pages 39 - 40)</b></p> <p>Current consultations running on the Consultation Portal webpage include:</p> <ul style="list-style-type: none"> <li>• Wiltshire Core Strategy - Consultation Paper (attached)</li> <li>• Wiltshire Volunteering Strategy 2011 – 14</li> <li>• Proposed Submission Draft Waste Sites Allocations DPD</li> </ul> <p>For full details on all of the consultations currently running, click on the link:  <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></p>	
11.	<p><b>Cabinet Representative - Councillor John Brady</b></p> <p>Councillor John Brady, Cabinet Representative for Finance, Performance and Risk, will give a brief overview of that area of responsibility. The Chairman will then invite questions from the public.</p> <p><i>(Note: Written questions may be submitted in advance – please email to <a href="mailto:lisa.moore@wiltshire.gov.uk">lisa.moore@wiltshire.gov.uk</a> by Wednesday 13 July)</i></p>	5 mins
12.	<p><b>Youth Development Services 13-19 Commissioning Strategy (Pages 41 - 42)</b></p> <p>To inform the Board of the new strategy which will affect youth services in the area.</p> <p><i>Officer: Kevin Sweeney, Area Manager (North and East).</i></p>	15 mins
13.	<p><b>Help to Live at Home (Pages 43 - 44)</b></p> <p>To receive a presentation on the programme to improve services to support older people and vulnerable people in their homes.</p> <p><i>Officers: Nicola Gregson – Head of Service, and John Salen, Project Manager.</i></p>	10 mins
14.	<p><b>Waste and Recycling Service (Pages 45 - 46)</b></p> <p>To receive an update on the various changes to waste and recycling collections for the area.</p> <p><i>Officer: Vicki White, Waste Project Officer</i></p>	10 mins
15.	<p><b>Community Speedwatch Update</b></p> <p>To receive an update from Enford Parish Councillor and CSW team member Norman Beardsley.</p>	15 mins

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| 16. | <b>Update on Issues Raised</b><br><br>An update from the Community Area Manager regarding issues raised.   | 2 mins  |
| 17. | <b>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners (Pages 47 - 56)</b><br><br>To receive any updates from the room. Written updates from the following are attached: <ul style="list-style-type: none"><li>• <i>Fire and Rescue</i></li><li>• <i>NHS</i></li><li>• <i>Police</i></li></ul>   | 15 mins |
| 18. | <b>Fund for Village Events to Mark the 2012 Olympics and Jubilee (Pages 57 - 58)</b><br><br>The Board will consider the attached report on this project.<br><br><i>Cllr Chris Williams</i>   | 5 mins  |
| 19. | <b>Delegation of Grants Authority (Pages 59 - 60)</b><br><br>To consider the following motion, which would permit the use of up to £500 of Area Board funds in cases of urgency:<br><br>To agree that in respect of urgent matters and exceptional circumstances that may arise from time to time between meetings of the Area Board, the Tidworth Community Area Manager, in consultation with the Councillors of the Tidworth Area Board, be granted delegated authority to approve expenditure not exceeding £500 from the budget delegated to the Area Board. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board to ensure that such decisions are subject to public examination.<br><br><i>Cllr Chris Williams</i> |         |
| 20. | <b>Community Area Transport Group Update (Pages 61 - 62)</b><br><br>To receive an update from the last meeting of the Community Area Transport Group (CATG), including an update on the priorities for 2011/12.<br><br>The Area Board will be asked to formally endorse the priorities identified by the CATG for 2011/12.<br><br><i>Cllr Mark Connolly</i>  |         |

21. **Community Area Grants and TCAP Core Funding** **10 mins**  
(Pages 63 - 88)

To determine any applications for Community Area Grants and the first tranche of TCAP core funding.

*Officer: Mary Cullen, Community Area Manager*

Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:

<http://www.wiltshire.gov.uk/communityandliving/areaboards/areaboardscommunitygrantsscheme.htm>.

22. **Date of Next Meeting, Forward Plan, Evaluation and Close** **5 mins**  
(Pages 89 - 90)

The next meeting of the Tidworth Area Board will be on Monday 19<sup>th</sup> September 2011.

A copy of the Forward Plan is attached for information.

**Future Meeting Dates**

**Monday 19 September 2011**

7.00 pm

Castle Primary School

**Monday 21 November 2011**

7.00 pm

Phoenix Hall

**Monday 16 January 2012**

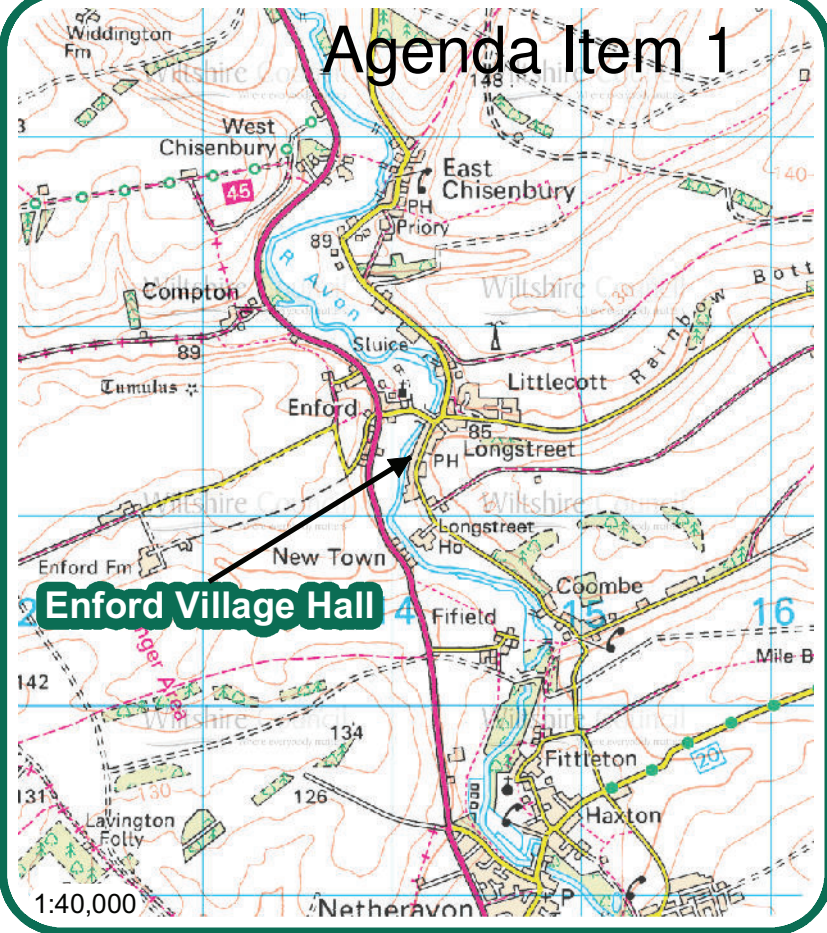
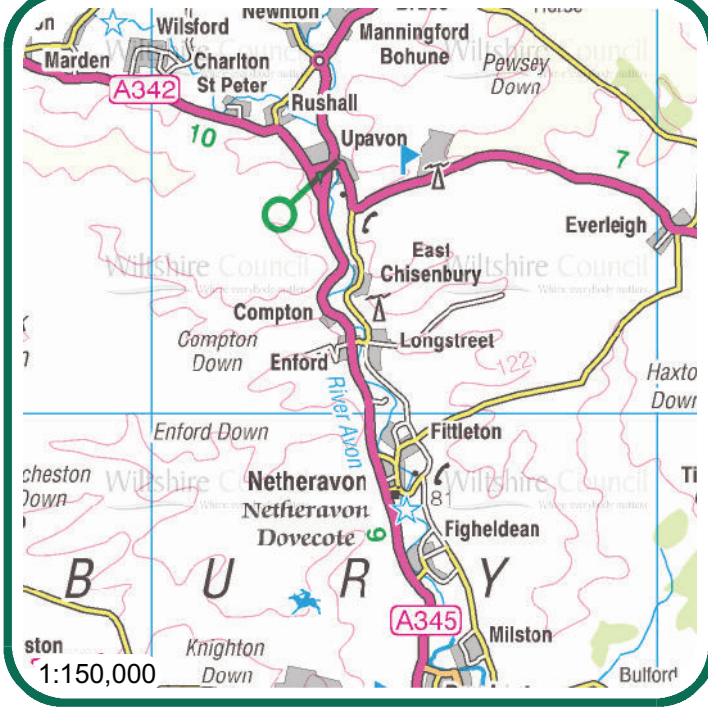
7.00pm

Wellington Academy TBC

**Monday 19 March 2012**

7.00pm

Clarendon Junior School



# Agenda Item 1

**Enford Village Hall**  
**Longstreet**  
**Enford**  
**Pewsey**  
**SN9 6DD**

**Wiltshire Council**  
 Where everybody matters



1:8,000

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**Tidworth Area Board  
Outside Body Appointments 2011/12**

Agenda Item 4

<b>Outside Body Title</b>	<b>Why Representative Needed</b>	<b>Organisation Aims</b>	<b>Representative</b>
Community Area Partnership	To inform on the development of the Community Area Plan	Development of a Community Area Plan	Cllr Chris Williams
Tidworth Leisure Centre Executive Committee		Issues relating to sporting facilities in Tidworth	Cllr Charles Howard
Ludgershall & Tidworth Youth Issues Group (CAYPIG)	So young people can present ideas to councillors and the Council	Youth Issues and Democracy	Cllr Chris Williams
The Wellington Academy Governing Body	To welcome the growing involvement of the local community within the school		Cllr Mark Connolly

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# MINUTES

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Collingbourne Ducis Village Hall, Collingbourne Ducis, SN8 3UH  
**Date:** 16 May 2011  
**Start Time:** 7.00 pm  
**Finish Time:** 9.15 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christopher Williams (Chairman), Cllr Mark Connolly (Vice Chairman) and Cllr Charles Howard

### **Wiltshire Council Officers**

Mary Cullen – Community Area Manager  
Alistair Cunningham – Service Director  
Kevin Sweeney – Senior Manager – Youth Development Service  
Marie Todd – Area Board and Member Support Manager  
Geoff Winslow – Team Leader – Minerals and Waste

### **Town and Parish Councillors**

Tidworth Town Council – Humph Jones, Chris Franklin  
Ludgershall Town Council – Owen White, J White, Ken Beard  
Chute Forest Parish Council - Pat Caddick  
Enford Parish Council – Stan Bagwell  
Everleigh Parish Council – Denis Bottomley  
Fittleton Parish Council – John Cherrett  
Netheravon Parish Council – Ian Blair-Pilling, David Burke

**Partners**

Wiltshire Police – B Moore and Martyn Sweett

Wiltshire Fire and Rescue Service – Mike Franklin

Community Area Partnership – Rhea Jones, Colonel Tabor

**Members of Public in Attendance: 27****Total in attendance: 52**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p data-bbox="336 376 1150 414"><u>Chairman's Announcements, Welcome and Introductions</u></p> <p data-bbox="336 443 1453 481">The Chairman welcomed everyone to the meeting of the Tidworth Area Board.</p> <p data-bbox="336 517 1485 589">He then invited everyone in the room to introduce themselves and made the following announcements:</p> <p data-bbox="384 627 660 665">(a) <u>Digital Inclusion</u></p> <p data-bbox="432 701 1485 920">Wiltshire Council's business plan for 2011/15 has prioritised a number of area for investment, of which digital inclusion and supporting the rollout of superfast broadband for both business and home users is a key area. A survey would take place between 26 April and 3 June 2011 to allow people to say what type of service they are currently able to access over the internet and how well the service performs.</p> <p data-bbox="432 956 1481 1066">The survey would have a link within it to an on-line speed checker so that people could check their current broadband speed, <a href="http://www.broadbandspeedchecker.co.uk">www.broadbandspeedchecker.co.uk</a></p> <p data-bbox="432 1102 1485 1173">The survey would be available on-line and also available as a printed document. Details are available from:</p> <p data-bbox="432 1209 952 1247"><a href="http://www.wiltshire.gov.uk/digitalinclusion">www.wiltshire.gov.uk/digitalinclusion</a></p> <p data-bbox="432 1283 1485 1355">Printed versions can be requested by calling and asking for the digital inclusion survey from the start date of the survey - 0300 456 0100.</p> <p data-bbox="384 1391 1011 1429">(b) <u>Extraordinary Meeting of the Area Board</u></p> <p data-bbox="432 1464 1485 1653">An extraordinary meeting of the Tidworth Area Board would take place on Monday 6 June at 7pm at the Ludgershall Memorial Hall. This meeting had been arranged to specifically discuss the plans for the Hills Waste Transfer Station. An exhibition relating to the proposals would be held in the Memorial Hall that afternoon from 2pm to 6.30pm.</p> <p data-bbox="384 1688 911 1727">(c) <u>Queen Elizabeth II Playing Fields</u></p> <p data-bbox="432 1762 1485 2018">The Lord Lieutenant of Wiltshire on behalf of HRH Prince William has asked Wiltshire Council to assist in supporting the Queen Elizabeth II Fields Challenge. The aim of the Queen Elizabeth II Fields Challenge is to protect 2,012 playing fields in communities all across Britain by 2012, thereby securing recreational spaces for community events, sport, exercise, and play; all vital elements impacting on issues such as health, crime and social wellbeing. Indoor leisure facilities, village halls or other</p>

	<p>buildings enabling community recreation could also be considered.</p> <p>The Area Board had been asked to nominate two playing fields for consideration. This matter will be brought back to the Area Board for consideration at the July meeting should suitable fields be identified in the area. Town and Parish Councils would also be asked if they wished to put forward any nominations.</p> <p>(d) <u>Collingbourne Woods</u></p> <p>The Chairman had received an email from a resident whose car had been damaged while visiting the woods. Inspector Martyn Sweett stated that this was the first incident in the location this year. Beauty spot areas can sometimes be targets for theft and vandalism. If further incidents occurred then warning signs could be erected.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Mike Cox – Collingbourne Ducis Parish Council  Mike Holt – Collingbourne Kingston Parish Council  Ken Monk – Enford Parish Council  Chris Stock – The Chutes  Tony Pickernell – Tidworth Community Area Partnership</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</b></p>
5.	<p><u>Community Services Contract</u></p> <p>Helen Bourner, Director of Business Development, Great Western Hospital gave a presentation regarding the award of the contract to run community services. Community Services used to be run by the PCT and the contract had now been awarded to Great Western Hospital. The following issues were covered:</p> <ul style="list-style-type: none"> <li>• There were a number of changes currently taking place within the NHS.</li> <li>• The NHS had been asked to make a £20 million saving.</li> <li>• Prevention was a very important element to healthcare.</li> <li>• The hospital was a foundation trust and had 9,200 members and 3,300 staff.</li> </ul>

	<ul style="list-style-type: none"> <li>• Anyone from the local community could become a member of the trust and get involved.</li> <li>• Services were constantly being reviewed with a view to improvement.</li> <li>• 72% of users of the hospital would currently recommend it to others.</li> <li>• The Trust would provide the following services: <ul style="list-style-type: none"> <li>• Maternity</li> <li>• Children’s and Young Peoples Services</li> <li>• Adult Services</li> </ul> </li> <li>• The Trust would be the largest provider of maternity services in the country.</li> <li>• The changes would provide a more joined up service, remove artificial boundaries and would aim to keep people out of hospital and remain closer to home.</li> <li>• No immediate change was proposed to the current services and stakeholder consultation would continue.</li> <li>• In order to prevent illness there would be more screening provided (e.g. screening for bowel, prostate and breast cancer).</li> <li>• Patients would still have the right to choose where they receive treatment. Therefore if people in the Tidworth community area preferred to use Andover services they could continue to do so.</li> <li>• There would be a new ICT system which would enable connectivity with the system used by GPs. This was currently being meticulously tested.</li> </ul>
6.	<p><u>Skills for Health Project</u></p> <p>Lydia Baos gave a presentation regarding the Skills for Health Project. The following issues were covered:</p> <ul style="list-style-type: none"> <li>• There had been concerns regarding the levels of literacy and numeracy of people in the armed services.</li> <li>• There were also a number of health issues so it was decided to combine the two.</li> <li>• The Skills for Health Project had started in 2003 and the army had become involved in 2007.</li> <li>• 50% of new army recruits had poor reading skills. Many of the wives of these recruits also had poor literacy skills.</li> <li>• A programme for the families of army recruits was therefore devised.</li> <li>• Taster sessions were provided and childcare facilities were included to enable people to attend.</li> <li>• One person who had participated in the scheme as an “army wife” spoke about her experiences. She had found it extremely helpful and had undertaken the skills for life course and gone on to become a trainer herself. She now worked with individuals to set goals and to help them to make the necessary changes and improve both their skills and health.</li> <li>• In some areas civilian families were also becoming involved with the scheme and this aided integration.</li> <li>• It was felt that the extended schools team could help with this project and</li> </ul>

	<p>Lynda Baos agreed to discuss how the team could become involved.</p> <p><b>Action</b>  <b>Lynda Baos to discuss possible involvement of the extended schools team with this project.</b></p>
7.	<p><u>Youth Commissioning Update</u></p> <p>Kevin Sweeney, Senior Manager - Operations and Staffing, gave a presentation regarding youth commissioning. The following issues were discussed:</p> <ul style="list-style-type: none"> <li>• Wiltshire Children’s Trust draft commissioning strategy for services for your people aged 13 to 19 had just been issued for consultation. This was an important strategy which outlined plans for improving services for the 13 to 19 age range.</li> <li>• The consultation would take place over three months from 13 May to 5 August 2011.</li> <li>• There would be a £600k reduction in the budget for the youth service next year which meant that the service would need to be provided in a different way.</li> <li>• There were four options out to consultation: <ul style="list-style-type: none"> <li>○ Putting the service out to tender</li> <li>○ More partnership working (e.g. with schools and voluntary organisations).</li> <li>○ Campus developments</li> <li>○ Reduce the number of buildings</li> </ul> </li> <li>• Wiltshire Council had protected the youth service as far as it could.</li> <li>• This issue would be discussed with young people at the next CAYPIG meeting.</li> <li>• Changes would come into effect from 1 April 2012.</li> <li>• The consultation would be considered further at the July meeting of the Area Board.</li> </ul>
8.	<p><u>Waste Site Consultation</u></p> <p>Geoff Winslow, Team Leader, Minerals &amp; Waste Policy, gave a presentation regarding the consultation on the plans for waste management sites over the next 15/20 years.</p> <p>The following issues were discussed:</p> <ul style="list-style-type: none"> <li>• The consultation on waste sites will begin on 13 June 2011 for a period of 8 weeks.</li> <li>• The Waste Sites DPD is the final key document in the waste policy framework for Wiltshire and Swindon.</li> <li>• It will ensure that future waste development proposals are for the right</li> </ul>



type of facilities in the right locations.

- It allocates a range of locations for a variety of potential sites to ensure that dependence on landfill is reduced with a greater focus on recycling, treating and composting waste.
- It is very important to ensure that the Council has a flexible framework of waste sites as there could be fines if targets are not met.
- Sites have been identified through examination of existing waste facilities minerals workings, local plans, employment allocations and key industrial and employment areas.
- Sites have now been appraised and a range of site options are available for consultation. 43 sites are being consulted on.
- Two previous rounds of consultation took place in 2006 and 2010 and the relevant issues have been assessed.
- The current consultation contains a mixture of 14 strategic sites and 29 local sites.
- Three sites have been identified in the Tidworth Community Area these are:
  - Castledown Business Park, Ludgershall
  - Everleigh Waste Management Facility, Everleigh
  - Pickpit Hill, Tidworth
- The consultation document can be viewed on the Council's website using the link <http://consult.wiltshire.gov.uk/portal>
- Hard copies will also be available at the Council's main offices and libraries.

There was then an opportunity to ask questions and the following issues were raised:

- It was confirmed that all responses submitted under the previous consultation had been considered. If sites which people had previously objected to were still included in the current consultation this meant that officers felt the issues raised could be overcome.
- If the government felt that the plan was not sound then it would be rejected.
- The waste that would be dealt with in the Tidworth area would come from the south of the county.
- Some people questioned the need for facilities in both Amesbury and Tidworth. Officers explained that more sites were required to ensure flexibility.

	<ul style="list-style-type: none"> <li>• A question was asked regarding the link between Hills Waste and the Council. Officers confirmed that Hills already have a contract with Wiltshire Council but that there was no link between Hills and the Castledown Site or this consultation process.</li> <li>• Some concern was expressed regarding the advertising of the Extraordinary Tidworth Area Board meeting to be held on 6 June. It was felt that people were not aware of this meeting. Officers confirmed that the meeting would be publicised in the usual way i.e.local radio, website and local newspapers.</li> <li>• Concern was expressed about the proposed use of the Castledown Business Park as it was felt that this was contrary to the community plan.</li> <li>• The Chairman then asked those present at the meeting their views on the proposed sites. People were in favour of the proposals for Everleigh and Pickpit Hill but were against the proposal for Castledown Business Park.</li> <li>• Cllr Connolly asked whether a planning application for a strategic waste facility was submitted for Castledown Business Park, which is designated as a local site, would this be grounds for refusal of the application. Mr Winslow thought that this may be considered a valid reason for refusal.</li> </ul> <p><b><u>Decision</u></b>  <b>The Tidworth Area Board does not support the proposals for the Castledown Business Park as it is contrary to the Community Area Plan.</b></p> <p><b><u>Action</u></b>  <b>Marie Todd, Area Board and Member Support Manager, to feed the views of the Area Board into the waste sites consultation.</b></p>
9.	<p><b><u>Update on Issues Raised</u></b></p> <p>This matter was postponed until the next meeting as there was not sufficient time to discuss the item.</p> <p>However, there was one query regarding speed limits at Fittleton. It was noted that a speed limit review would be taking place relating to category “C” roads in about six months time.</p> <p><b><u>Action</u></b>  <b>Mary Cullen, Community Area Manager, to find out more information about the review.</b></p>
10.	<p><b><u>Community Area Transport Group (CATG) Update</u></b></p> <p>Councillor Mark Connolly updated the Area Board on the work of the Community Area Transport Group. £5k had been carried over from the previous financial year. The Group had met and recommended the following priorities:</p> <ul style="list-style-type: none"> <li>• Wylve Road, Tidworth – an informal crossing.</li> <li>• Footpath in Perham Down leading to the Academy.</li> </ul>

	<p><b><u>Decision</u></b>  <b>(1) To note the rollover of £5,307 from the previous financial year.</b>  <b>(2) To agree to progress the Wylde Road informal crossing and Perham Down footpath projects.</b></p> <p><b><u>Action</u></b>  <b>Martin Aldam</b></p>
11.	<p><u>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</u></p> <p>(a) <u>Fire and Rescue Service</u></p> <p>The Area Board noted the report circulated with the agenda papers.</p> <p>(b) <u>Police Service</u></p> <p>Vision Wiltshire had been set up to deliver a new policing model to meet the projected funding cuts over the next 4 years.</p> <p>There had been a slight increase locally in the theft of lead. In Ludgershall there had been complaints regarding noise in the High Street. Tidworth had experienced some anti-social behaviour and fly tipping.</p> <p>Community speedwatch currently operated for 106 days per year and the Area Board was asked whether it would consider supplying more equipment so that the operation could be expanded.</p> <p><b><u>Decision</u></b>  <b>The Area Board would consider this matter, discuss the implications with the Police and give an update report at the next meeting.</b></p> <p><b><u>Action</u></b>  <b>Mary Cullen, Community Area Manager to look into this matter.</b></p> <p>(c) <u>Wellington Academy</u></p> <p>The Academy had recently held two open days. A third open day would be taking place on 15 June from 3pm to 7pm. The Secretary of State had visited the school.</p> <p>The School's football teams had achieved great success in recent tournaments.</p> <p>On 25 May the Community Awards would take place at 7pm in the theatre at the Academy.</p>

(d) Windmill Hill Children's Centre

The Children's Centre was now managed by 4Children. A letter giving further details of the organisation is attached as an appendix to the minutes. The Centre would continue in some form as all centres in Wiltshire would be staying open. However, there would be some cuts in funding and it would be important to focus on the most vulnerable children. The main concern was currently poor speech and language skills amongst the children.

(e) Extended Schools

A parenting support programme had recently taken place and children could be referred through their schools. Parent Support Advisors were available at the Wellington Academy and the local feeder schools and could be accessed via the school, contact Julie Tremlin, E-mail: [julie.tremlin@thewellingtonacademy.org.uk](mailto:julie.tremlin@thewellingtonacademy.org.uk)

Free Time is a national scheme being implemented in all maintained schools in the country. It is specific, ringfenced funding designed to subsidise access to Out of School Hours Learning clubs and activities for economically disadvantaged children and young people and children in care, who might not otherwise be able to pay some or all of the charge associated with taking part. Further information is available on the council website using the following link  
<http://www.wiltshire.gov.uk/schoolseducationandlearning/schoolsandcolleges/parentadvice/educationgrants/wiltshirefreetimegrant.htm>

(f) CAYPIG

An event entitled "Creative Juices" would take place at the Wellington Academy in May. There would be a dance and music workshop and also an opportunity to watch the performers. This was a free event funded by the Area Board.

(g) Army

At the end of June/July soldiers would be moving into Tedworth House which was a facility which had been funded by the Help the Heroes charity. A long distance event would be taking place on 5 June in Tedworth Park and on 9 July a Polo event would be taking place in Tedworth Park.

Many soldiers would be deployed on operations over the next 2 years which would have an impact on the local area.

(h) TCAP

	<p>A meeting of the Community Plan Co-ordinating Group had taken place to refresh the plan. Consultation would shortly be taking place. The consultation would take place through parish councils, on-line and also using hard copy questionnaires. The questionnaire would be available in the autumn.</p>
<p><u>Appendix - Letter regarding 4Children</u></p>	
<p>12.</p>	<p><u>Community Area Grants</u></p> <p>The Area Board considered one application for community area grant funding. The application was for a project to provide art packs to 12 Mech Brigade personnel deploying on operations in Afghanistan. The approval of this grant was supported unanimously by both councillors and the public present at the meeting.</p> <p><b><u>DECISION</u></b>  <b>To award a grant of £1,019 to the Army Arts Society to provide art packs to 12 Mech Brigade personnel deploying on operations in Afghanistan subject to an exhibition of works being held in the Tidworth Community Area at the end of deployments.</b></p> <p><u>Reason for Decision</u>  <i>The application demonstrates a link to the priorities of the military/civilian integration project through aiding understanding between local communities and serving personnel during deployments and promoting opportunities for further integration between the civilian and military communities through the exhibiting of art works in the local community. There is also a link to the community plan by encouraging more local arts events.</i></p>
<p>13.</p>	<p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>An extraordinary meeting of the Tidworth Area Board will take place on 6 June 2011 at Ludgershall Memorial Hall. The next full meeting of the Tidworth Area Board will be held on Monday 18 July 2011 at Enford Village Hall.</p> <p>Those present at the meeting used the electronic voting handsets to evaluate the meeting and the overall response to the meeting was “good”.</p>

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# MINUTES

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Ludgershall Memorial Hall, Andover Road, Ludgershall,  
Hants SP11 9LZ  
**Date:** 6 June 2011  
**Start Time:** 7.10pm  
**Finish Time:** 9.15pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christopher Williams (Chairman), Cllr Mark Connolly (Vice Chairman),  
Cllr Charles Howard

Cllr Toby Sturgis, Cabinet Member for Waste, Property and Development Control  
Services

### **Wiltshire Council Officers**

Lisa Moore, Democratic Services Officer  
Mary Cullen, Community Area Manager (CAM)  
Alistair Cunningham, Service Director for Economy and Enterprise  
Andy Conn, Head of Waste Management

### **Town and Parish Councillors**

Tidworth Town Council  
Ludgershall Town Council  
Chute Parish Council  
Chute Forest Parish Council  
Collingbourne Ducis Parish Council  
Everleigh Parish Council

**Partners**

Wiltshire Fire and Rescue Service – M Bagnall

Garrison – Colonel Paddy Tabor

Community Area Partnership – T Pickernell

**Total in attendance: 250**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Chris Williams welcomed everyone to the extraordinary meeting of the Tidworth Area Board. He introduced the top table, including Councillor Toby Sturgis, Cabinet Member for Waste, Property and Development Control Services, and Alistair Cunningham, Service Director for Economy and Enterprise.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• David Burke – Netheravon Parish Council</li> </ul>
3.	<p><u>Declarations of Interest</u></p> <p>There were none, however Councillor Mark Connolly noted that he was a governor at Wellington Academy.</p>
4.	<p><u>Opening Remarks</u></p> <p><b>Councillor Toby Sturgis, Cabinet Member for Waste, Property and Development Control Services</b></p> <p>He gave an overview of his role as a Cabinet representative attending an Area Board meeting and explained that it was important for any messages arising from the meeting to be taken back and fed into Cabinet.</p> <p>He went on to explain that the Development Planning Document which had evolved since 2005, had originally contained 100 possible sites for development, but that figure had now been reduced to 43, for the final consultation.</p> <p>The consultation would start on 13<sup>th</sup> June 2011 and would run for 8 weeks, with a report returning to Cabinet in October 2011. The report would go on to Full Council in November 2011, then onto the Secretary of State who would appoint an inspector to make sure the document was fit for purpose.</p> <p>The consultation was an opportunity to gather all of the responses from those who take part. An earlier consultation on the harmonisation of Wiltshire's Waste Services received over 10,000 responses of which 72% of those who responded to that consultation agreed with a harmonisation of services.</p>

	<p><b>Alistair Cunningham, Service Director for Economy and Enterprise</b></p> <p>Alistair explained that the Council would be coming out during the consultation period, towards the end of June and the beginning of July, to a venue within the Ludgershall and Tidworth community areas, to hold a consultation event. This would take place from 2pm to 8pm. Officers would be on hand to help people to respond to the consultation, not only on the Development Planning Document, but on the Core Strategy also.</p> <p>The document produced and provided to the Inspector, would need to show evidence of how the consultation process was addressed.</p> <p>Councillor Mark Connolly added that the consultation that starts on 13<sup>th</sup> June included three sites within the Tidworth Community Area, these were:</p> <ul style="list-style-type: none"> <li>• Castledown Business Park</li> <li>• Pickpit Hill</li> <li>• Everleigh</li> </ul>
5.	<p><u>Changes to Wiltshire Council's Waste Contract</u></p> <p>Andy Conn, Head of Waste Management – Wiltshire Council (WC), and Andrea Pellegram, Hills Waste Solutions, delivered information on the planning proposals arising from the changes to Wiltshire’s Waste Contract as follows:</p> <p><b>Andy Conn</b></p> <ul style="list-style-type: none"> <li>• One of the sites included within the consultation document is the Castledown Business Park.</li> <li>• Hills had proposed to develop a Waste Transfer site at Castledown Business Park.</li> <li>• Following the formation of a unitary council, Wiltshire’s waste would soon be harmonising the collection of all of the waste across the county. This waste would then need to be managed.</li> <li>• Hills were one of the two main contractors used by WC.</li> <li>• Services carried out by Hills for Wiltshire included kerbside collection of recyclates, operation of household recycling centres, collection from local recycling sites, delivery of recycled materials, delivery of waste to energy plant and landfill.</li> <li>• The duties of WC are to collect and deliver waste safely, avoiding contamination of the environment and ensuring the health and safety of the public and workforce.</li> <li>• The strategy of WC is to reduce the amount of waste that ends up at landfill sites. Thus reducing the negative affect it had on the local environment as well as the global concerns, and making better use of</li> </ul>

resources.

- Landfill tax is currently £56/ton this will rise to £80/ton in just a few years. If WC continued to send the amount of waste to landfill that it did a few years ago, the landfill tax bill would be £16 million per year by 2013.
- WC currently diverted non recycled waste to Slough to be processed.
- Ten years ago WC was sending 80% of its waste to landfill, last year this had been brought down to 37%.
- WC had to provide sites to enable the work to be carried out in a safe location.
- The proposed site at Castledown would enable the work to be carried whilst meeting the three key needs, which are safe management of waste, reduction of landfill and efficient bulking and delivery of recyclables and non-recycled waste.
- The sites at Thorny Down and Everleigh would need to be replaced as they did not meet current standards and were not expected to be in use after 2016.

#### **Andrea Pellegram**

- Changes in the WC waste collection service would see all households moving to a fortnightly plastic bottle and cardboard collection in addition to the current collection of paper, cans, glass, foil, clothes and shoes. A new county-wide green waste collection service will be available, more waste will be recycled and less landfilled and the waste-related carbon footprint will be reduced.
- In addition to the service changes, there is an identified shortfall in the handling capacity for industrial and commercial waste in the county.
- Hills Waste Solutions' response to the service changes is to increase the capacity for recycling all types of waste to reduce the amount landfilled to reduce the number of lorries used to transport waste between the point where it is collected and finally managed and to make sure there is sufficient capacity to handle all the waste types when the new collections are started by the council.
- Hills Waste Solutions had considered a number of alternative sites before choosing the Castledown Business Park site.
- Solstice Park was Hills first choice and they were negotiating with the landowner when they decided to sell the land to another company and it was no longer available.

The proposal:

- Incoming refuse collection vehicles and kerbsiders run by Wiltshire Council (recyclate and residual waste)

	<ul style="list-style-type: none"> <li>• A very small number of incoming commercial vehicles from a local area</li> <li>• Sorting materials in bays inside the building</li> <li>• Loading onto larger trucks for onward shipment to other management facilities</li> <li>• 28,000 square feet (approximately)</li> <li>• 1.9 acres (approximately)</li> <li>• 30 jobs (approximately) most transferring in</li> <li>• The whole building would be contained. The waste would be stored in bays, which when full would be taken by a lorry to various locations.</li> <li>• The planned development would take up a small proportion on the site and is some distance from the Wellington Academy.</li> <li>• Hills had hired an architect to produce the best design possible which would include doors to prevent odour.</li> <li>• Consultants had also been hired to look at any concerns which may arise during the pre application consultation stage, with the aim of addressing those concerns prior to submitting the planning application.</li> <li>• It was currently expected that the operational hours would be from 7.00am to 6.00pm, Monday to Friday and from 7.00am to 12.30pm on Saturdays. Peak hours would be between 1.30pm to 3.00pm.</li> </ul>
6.	<p><u>Questions from the Floor</u></p> <p>The Chairman invited questions and comments from the floor, some of these were:</p> <ul style="list-style-type: none"> <li>• Why has the site at Castledown Business Park been chosen when it is so close to the school. <u>Answer:</u> Castledown Business Park site already had an outline planning permission for B1 (business) B2 (general industrial) and B8 (storage and distribution) uses with associated access, landscaping, parking and servicing, which would allow for businesses other than waste to move in without being required to apply for planning permission, but could still use the same sized lorries.</li> <li>• The timings of the vehicle routes used from the Thorny Down site would need to be increased by 40 minutes each way, as it would take the vehicles coming from Salisbury that additional time to reach Ludgershall.</li> <li>• The presentation had shown that the object would be to reduce the carbon footprint of the waste service, but where was the evidence to</li> </ul>

show that this could be achieved by using this site. Answer: Part of the planning application would require Hills to carry out an assessment of the amount of movements to and from the site. By bulking up from smaller to larger vehicles, there would be a need for less vehicle movements.

- What considerations had been given to pest control. Answer: Hills would be required to meet certain standards and requirements to obtain a permit from the Environment Agency. The proposal on display is of a closed building with a roof, which helps to control animal and vermin problems.
- Looking at the figures of the number of vehicles going in and out of the proposed site, it appears that there would be a vehicle either arriving or leaving the site every 2 minutes. These vehicles would need to pass over a weigh bridge which could lead to lines of queuing lorries along the road.
- What would be done to ensure major aquifer protection, to avoid pollution of drinking water, and to prevent surface water flooding. Answer: Hills would have very detailed studies carried out on the drainage for the site, to ensure there would be no chance of flooding. This would also be a requirement of the Environment Agency.
- The Wellington Academy Parent Governors felt that they did not want the Academy to be associated with the proposed waste transfer site.
- The tenants of Castledown Business Park who were all owners of small and expanding businesses and local employers felt that if the waste site was to go ahead as planned on the site, they would all take their businesses elsewhere, resulting in more local jobs being lost than would be gained by having the waste site at the park.
- Why would the current sites at Thorny Down and Everleigh not be able to be used after 2016. Answer: The planning permission for both of the sites would expire in 2016. If new planning permission was sought after that, new buildings would be required to meet current standards and secure the necessary permit from the Environment Agency. The type of buildings would be similar to what had been proposed for the Castledown Business Park site. In the case of the Thorny Down site, where there was a weigh bridge and cabin in place, a new licence would be required from the Environment Agency. The type of building which would be required to meet standards would require more space than was available, as steep chalk slopes and landfill surrounded it. Even if it was possible to construct the required building, the site would need to shut for works to be carried out, which would result in the need for an alternative site to process the waste whilst Thorny Down was out of action. In the case of the Everleigh site, this was currently an open tip with bays. The Environment Agency would require this to be enclosed and the chances of getting a building there were minimal, due to planning restrictions on the development of large buildings in the open countryside.
- The dustcarts coming into the proposed site would come from across the

old Salisbury District area. Currently 23 vehicles a day operated from the Churchfields site in Salisbury, 8 of those were currently able to carry out two routes in one day, as they could unload at Thorny Down in-between routes, before going back to Churchfields to return the dustcart. If all of the lorries were to unload their daily collection in Ludgershall, approximately 19 miles away from Salisbury this would incur an additional £76,000 per annum not counting additional costs for wear and tear, road maintenance, labour costs, mileage and an increase to traffic during school run times. Over a ten year period, there would be an estimated £1 million cost to Wiltshire Council for moving the site to Ludgershall.

- Has anyone approached the MOD to ask to purchase an additional 2 acres of land at the existing Thorny Down so that the appropriate building could be constructed. Answer: The MOD had not been approached with regards to purchasing some land as the surrounding land was landfill or a steep slope.
- With the new military and civilian integration, it would be worth going to the MOD to ask for support. Answer: Wiltshire Council was prepared to have that conversation with the MOD, and would look into it.
- Was it true that Wiltshire Council (WC) would be taking over the Ludgershall Business Park in the near future. Answer: An opportunity for WC to take over the site at Ludgershall under a development agreement arose 6 to 8 months ago. The discussion about the suitability of the site for waste transfer had commenced prior to this.
- When the Academy received £30 million from investors and £2 million from sponsors to build the school, it never crossed the governors' minds that only months of opening, they would be discussing the proposal for a waste disposal site next door. The school is in use for many more hours than just the core school opening times.
- The Zog Group was proposing to build 550 new homes on a development near to the proposed waste transfer site. What position would that put those new houses in when they were ready for sale.
- The Casteldown Business Park was supposed to be a business estate, not an industrial estate.
- The toxins and stench in the air would be carried by the easterly wind and could cause a health risk to adults and children living close by who have asthma. Answer: The Environment Agency would make a distinction between toxins and odour and in both cases, they would need to be satisfied with the safety of the site before they would issue a permit for the site.
- A local Football Association worker explained that it was her role to engage young people in the area to encourage them to play football outside in the fresh air, not where they would be able to smell only waste.

- One person felt that surely it would be better to have the waste site in an area away from towns and villages where a limited number of people would be affected by the repercussions.
- It was felt that Ludgershall was a beautiful place to live, with its woods and livestock, putting a dump in the middle would not improve it for the residents.
- It was felt that following an unsuccessful attempt to have the speed limit outside the school reduced from 40mph to 30mph, the village could not sustain any increased movements.
- The proposal from Hills was for a strategic site and not a local site. Strategic sites should be 16 kilometres from a major city, Salisbury was further away than this from the proposed site.
- Creating more mileage for the dustcarts does not seem to support the green issue. Answer: WC has a development document which lists the 43 proposed sites (reduced from an original 100 sites) that are considered suitable to be used for waste sites. The document also says that there has to be evidence that supports the planning application for the development of a site, and identifies any issues connected to a site. Any issues that have been noted at the meeting and any that come in from the consultation process will need to be addressed within the planning application, should one be submitted.
- Have Hills carried out any air quality tests at the existing sites. Answer: Some studies had been carried out at composting sites.
- In the summer months when the temperature gets very hot, it is likely that the waste site would open its doors on a more regular basis.
- An increase in vermin at the site would result in a loss to the local wildlife and birds.
- Who put the site forward for consideration in 2006. Answer: Cllr Connolly informed the Board that in 2006 he objected to the site being used for a waste transfer station as did Ludgershall and Tidworth Town Councils, further objections were raised from him and Ludgershall Town Council earlier this year. He had never received a reply on why the site is still being considered.
- With the added traffic brought about during the construction of the Drummond Park housing site and after completion by new residents, how is the village expected to cope with the added traffic from the waste trucks. The roads are not suitable for large vehicles, especially around areas like the war memorial. Answer: In terms of development coming forward in Ludgershall and Tidworth, the transport development team would look at issues like that to establish any issues.

	<ul style="list-style-type: none"> <li>• Will the proposed development have masts that spray out chemicals. <u>Answer:</u> If required by the Environment Agency, then yes.</li> <li>• Are the transport figures provided based on the facility working on a 100% capacity. <u>Answer:</u> The figures are based on the current usage of the existing facilities. If people create more waste then the figures would go up.</li> <li>• The Chamber of Commerce had been working for the past ten years to produce a Business Park, not an Industrial Estate. Waste smells after one week of sitting in a bin, imagine what it will smell like when we go over to fortnightly collections.</li> <li>• Is there a guarantee that this site would not be expanded in the future. <u>Answer:</u> There were no current plans to expand this site at present.</li> <li>• The original site at Solstice Park was a strategic plot, this is being classed as a local site. Whether strategic or local, this application should not be considered at all.</li> <li>• The Planning Committee should be asked to reschedule a part of Solstice Park, so the development can go there instead of here.</li> <li>• A petition had been prepared and brought to the meeting for people to sign if they were against the development of a waste transfer site at Castledown Business Park. <u>Answer:</u> The Chairman of the Board agreed to accept the petition when completed, for processing.</li> <li>• How would the consultation be publicised and made available to people. <u>Answer:</u> The consultation would be available on the councils web site at: <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a> , by calling 01225 713223 or emailing <a href="mailto:mineralsandwastepolicy@wiltshire.gov.uk">mineralsandwastepolicy@wiltshire.gov.uk</a> to obtain a hard copy. It would be publicised on the internet, in libraries, in the press and through the Area Board.</li> <li>• A letter from Claire Perry, Local MP who was not in favour of the Waste Transfer site proposed development, was read to the Board. <u>Answer:</u> The Chairman urged anyone else who wished to write to their local MP about the matter to do so.</li> </ul> <p>The Chairman asked for a show of hands from all of those in favour of the proposed development at Castledown Business Park, no hands were raised. Then followed a show of hands from those against the proposals, the vote was unanimous throughout the room.</p>
7.	<p><u>Summary</u></p> <p>Councillor Toby Sturgis would take the comments of the people who had attended the Extraordinary Board meeting back to Cabinet. In addition, people were urged to take part in the consultation process which would open on the 13<sup>th</sup></p>



	<p>June 2011 to register their comments. All comments would be collated and entered into a report for Cabinet in October 2011.</p>
<p>8.</p>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> <li>• Consultation on the proposed development of a Waste Transfer site at Castledown Business Park, starts on Monday 13<sup>th</sup> June 2011. To view the consultation on line please follow the link below:</li> <li>• Consultation will run for 8 weeks.</li> <li>• Comments will be collated and issues arising from the consultation will be addressed by Hills within an application, should they wish to proceed.</li> <li>• Planning applications can be submitted for consideration.</li> </ul> <p>Councillor Sturgis also urged people to respond to the Planning stage of the development, as this was a separate thing which he was not involved in.</p>
<p>9.</p>	<p><u>Closing Remarks</u></p> <p>The Chairman made a proposal that a statement was submitted on behalf of the Tidworth Area Board.</p> <p><u>Submission</u></p> <p><b>The Tidworth Area Board notes that the residents who attended the extraordinary meeting 6 June 2011 are unanimously opposed to the proposed Waste Transfer Facility and asks that the Director for Economy and Enterprise and the Cabinet Member responsible support the residents of Ludgershall and Tidworth by dissuading Hills from submitting an application on Castledown Business Park and help them find an alternative site somewhere else.</b></p> <p>The next meeting of the Tidworth Area Board will be held on Monday 18 July 2011, 7.00pm at Enford Village Hall.</p>

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WILTSHIRE COUNCIL

ITEM 09

TIDWORTH AREA BOARD  
18 July 2011

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## **QUEEN ELIZABETH II FIELDS CHALLENGE**

### **1. Purpose of the Report**

1.1. To update the Area Board on the Queen Elizabeth II Fields Challenge, and, request assistance in obtaining suitable venues

### **2. Background**

2.1 The Lord Lieutenant of Wiltshire on behalf of HRH Prince William has asked Wiltshire Council to assist in supporting the Queen Elizabeth II Fields Challenge. The aim of the Queen Elizabeth II Fields Challenge is to protect 2,012 playing fields in communities all across Britain by 2012, thereby securing recreational spaces for community events, sport, exercise, and play; all vital elements impacting on issues such as health, crime and social wellbeing.

In brief, the benefits of protection are:

- Making an express and recognisable commitment to local people to safeguard land, facilities and opportunities for sport, play and outdoor recreation both now and forever
- Protecting public access to outdoor space
- Providing reassurance to potential investors regarding viability and sustainability
- Ensuring that in the case of sale, proceeds are reapplied to replacement facilities, with a priority on new outdoor facilities
- Raising awareness of the importance of such facilities in the context of quality of life, health, the environment and amenity.

The programme will culminate in 'Have a Field Day', a nationwide mass participation event to take place on all protected fields throughout the country.

HRH Prince William has agreed to be Patron and is leading this project as a tribute to Her Majesty The Queen's Diamond Jubilee in 2012 and to mark the Olympics.

### **3. Main Considerations**

3.1 Fields in Trust (FIT) with the assistance of Wiltshire Council, Swindon Borough Council and other local authorities is required to identify 20 playing fields (indicative only) throughout Wiltshire which the councils would be willing to

protect. Once these have been identified and agreed, Fields in Trust will then target the public at large by putting these fields forward to a vote allowing the general public to express their support by way of a vote for their favourite local playing field. The vote is being planned for late September.

Wiltshire Council would like residents to be able to vote for land that it owns and has therefore agreed the following methodology as being fair and equitable as is possible.

Operationally for Wiltshire the county is split into three areas, each area is made up of a number of Community Areas (shown below); if we add in Swindon we would have 4 operational areas each with a maximum of 5 chosen playing fields.

<b>Wiltshire Council Operational Area make up combined with community area boards</b>	
<b>North</b>	<b>Central</b>
Malmesbury	Melksham
Wootton Bassett & Cricklade	Bradford on Avon
Chippenham	Trowbridge
Corsham	Westbury
Calne	Devizes
Marlborough	Pewsey
<b>South</b>	
Warminster	
Amesbury	
Salisbury	
Tidworth	
South	
South West	

We request that each community area board submits two nominations, outlining its priority preference, in line with the project criteria (shown below) by the 9<sup>th</sup> September 2011.

The Community Area Managers have been provided with maps showing the land that Wiltshire Council owns in the community area.

Existing sites protected by Fields in Trust and new sites to be offered protection by Fields in Trust need to satisfy the following criteria if they are to be accepted into The Queen Elizabeth II Fields Challenge:

- The site must be owned by the organisation putting the field forward to become a Queen Elizabeth II Field.
- Evidence of the title permitting site use for outdoor, sport, and/or recreation must be produced.
- Sites may be provided with facilities and equipment or used as general open space, and established for that purpose by way of planning requirements.

- Each sites' principal use should be outdoor sport, play and/or recreation, though FIT wants to be flexible and in this context dedications also including indoor leisure facilities, village halls or other buildings enabling community recreation will be considered.
- The minimum acceptable size is 0.2 hectare (0.5 acre)
- Sites need to be accessible in terms of location.
- Sites need to be affordable for the community concerned.
- Sites should be open to the public, established charitably, as facilities held by a sports club under the CASC regime or held as Public Open Space. In essence this excludes all school playing fields.
- All sites need local managers, who will be responsible for the quality of facilities, their maintenance and development, improving participation and use, and financial and operational sustainability.
- Compliance with existing legislation relating to sport, play or open space.
- The fields identified need not be Wiltshire Council owned however the landowner must give have given permission and have nominated the site.

In the Tidworth Community Area two areas of open space have been identified however only the larger of these is suitable for nomination pending discussions with Ludgershall Town Council and any other interested parties. The two sites are detailed on the attached map.

Once the nominations have been submitted, a Committee made up of Cllr Stuart Wheeler (Portfolio Holder for Leisure), Mark Smith (Director – Neighbourhood Services), Brad Fleet (Director – Development Service), Robin Townsend (Head of Leisure) and Mr John Bush (Lord Lieutenant) will make the final decision on the nominations taking into account geographical location and planning effects.

Town and Parish Councils will be encouraged to take part in the programme by putting forward land that they own for protection direct to Fields in Trust.

To assist with the funding of the programme, Wiltshire Council has been asked to provide names of interested sponsors to Fields in Trust; this is being dealt with by Wiltshire Council's Economic Regeneration Section.

#### **4. Implications**

##### **4.1. Environmental Impact of the Proposals**

Once the playing fields have been chosen and agreed by Wiltshire Council they will be protected thereby securing land for sport, play and outdoor recreation now and forever.

##### **4.2. Financial Implications**

It is possible that Community Buildings such as changing accommodation could be included in the protection.

##### **4.3. Legal Implications**

Once the playing fields have been identified a Deed of Dedication will be drawn up between FIT and the landowner thereby protecting the field for at least 100 years or ensuring if it is used for another purpose a duplicate piece of land is made available in its stead.

This could mean that the ownership of the nominated playing fields may be altered.

#### 4.4. HR Implications

There are no HR implications

#### 4.5. Equality and Diversity Implications

There are no Equality and Diversity Implications

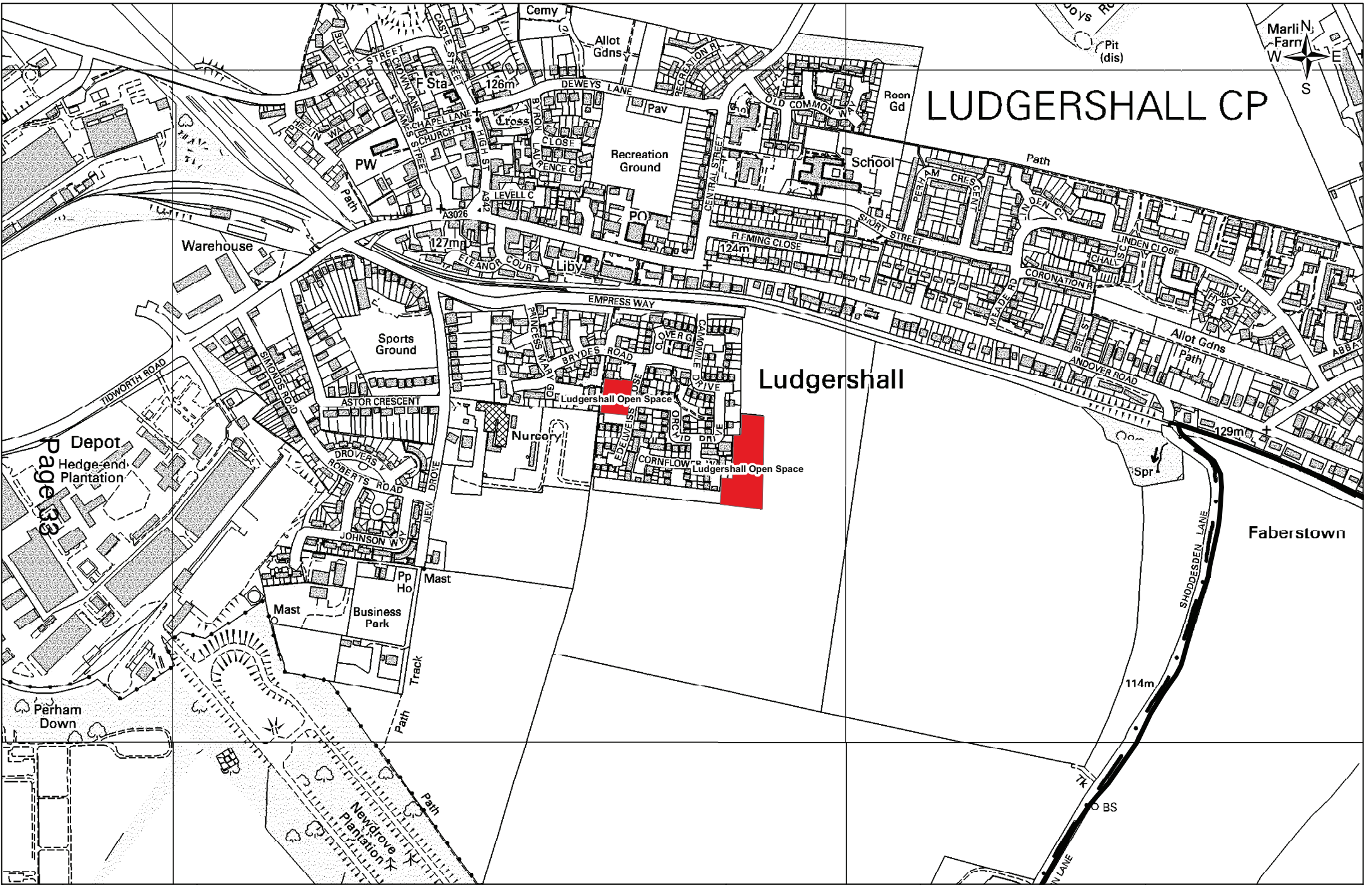
### 5. Recommendation

It is recommended that Tidworth Area Board consider the nomination of the suitable site in their area (subject to it meeting all other relevant criteria) by the 9<sup>th</sup> September 2011 latest.

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Report Author: Colin Brown – Leisure & Play Strategy Officer  
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# LUDGERSHALL CP

## Ludgershall

## Faberstow

Date:	24th May 2011
Scale:	NTS
Drawing No:	AA11

Title:  
**Tidworth Area Board**

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 database rights 2011  
 Ordnance Survey 100049050

Dr Carlton Brand BA MSc EngD  
 Corporate Director, Resources  
 Telephone 0300 456 0100

**Wiltshire Council**  
 Where everybody matters

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Wiltshire Local  
Development  
Framework

# Help plan for Wiltshire's future

Wiltshire's communities are being asked to comment on two draft plans available for public consultation this summer.

**Wiltshire Core Strategy Consultation Document** - proposals for new jobs and homes in Wiltshire over the next 15 years and policies to shape how Wiltshire develops.

**Wiltshire and Swindon Waste Site Allocations Development Plan Document** - proposals for the location of new waste management facilities.

Please get involved by visiting an exhibition near you between 2pm and 8pm to find out more:

- 29 June** Guildhall, Salisbury
- 7 July** Antrobus House, Amesbury
- 12 July** Nadder Hall, Tisbury
- 14 July** Memorial Hall, Downton
- 14 July** Library, Warminster (2-7pm)
- 20 July** Memorial Hall, Ludgershall

The consultations are open until 5pm on 8 August 2011.

Documents can be viewed and comments submitted using the council's consultation website: <http://consult.wiltshire.gov.uk/portal>.

Alternatively documents can be viewed in all libraries and council offices in Chippenham (Monkton Park), Devizes (Browfort), Salisbury (Milford Street) and Trowbridge (County Hall and Bradley Road).

For more information, telephone 01225 713223  
or visit [www.wiltshire.gov.uk/wcsconsultation](http://www.wiltshire.gov.uk/wcsconsultation)

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## Youth Initiatives Funding 2011/12

### **1. Purpose of the Report**

This report details the new allocation of youth initiatives funding for Tidworth Area Board for the 2011/12 financial year.

### **2. Background**

Tidworth Area Board has been allocated £5,024 in the financial year 2011/12 for projects supporting young people's initiatives.

With the £1,204 carryover from the last financial year, the total available for the financial year 2011/12 is £6,228.

### **3. Implications**

#### **3.1. Financial Implications**

The area board now has a budget of £6228 for support for young people's initiatives.

#### **3.2. Legal Implications**

There are none.

#### **3.3. Equality and Diversity Implications**

The Community Area Manager will develop ideas for promotion of the funding to ensure that all young people in the community area have an opportunity to bid for support for their projects.

### **4. Recommendation**

It is recommended that:

1. Tidworth Area Board notes the allocation and supports the Community Area Manager in developing ideas for promotion of the funding.
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## **Wiltshire Core Strategy Consultation Document**

### **Background**

The council has published the '**Wiltshire Core Strategy – Consultation Document**' (along with accompanying evidence reports) for an informal consultation.

The emerging Wiltshire Core Strategy builds upon previous consultation exercises and introduces the council's detailed policies and proposals that will help guide investment and development proposals across Wiltshire for the period up to 2026.

This informal round of consultation seeks to gather the views of local communities, stakeholders and statutory consultees on the scope and content of the draft Core Strategy document.

The consultation will **end at 5.00pm on Monday 8 August 2011**.

### **Accessing the document and how to respond**

The emerging Wiltshire Core Strategy Consultation document and accompanying draft evidence reports can be viewed and commented on via the council's dedicated consultation web site <http://consult.wiltshire.gov.uk/portal>.

A specific representation form can also be downloaded from the council's website and emailed to the spatial planning team ([spatialplanningpolicy@wiltshire.gov.uk](mailto:spatialplanningpolicy@wiltshire.gov.uk)).

Alternatively, copies of the consultation documents can be viewed at the main offices of Wiltshire Council at:

County Hall, Trowbridge, BA14 8JN  
Browfort Offices, Devizes, SN10 2AT  
Bradley Road Offices, Trowbridge, BA14 0RD  
Salisbury Offices, 27 – 29 Milford Street, SP1 2AP  
Monkton Park Offices, Chippenham, SN15 1ER

In addition, the main consultation document can also be viewed at libraries across Wiltshire.

### **Public exhibitions**

A series of public exhibitions have been arranged across Wiltshire Community Areas. The exhibitions, staffed by council officers, will be open between 2pm and 8pm. The dates for all these events have been posted on the council's website ([www.wiltshire.gov.uk/ldfconsult](http://www.wiltshire.gov.uk/ldfconsult)).

The date and venue for our Community Area is: 20<sup>th</sup> July 2011 at The Memorial Hall, Ludgershall.

In addition to publicising the **Wiltshire Core Strategy Consultation Document**, the open days will also provide opportunity for people to come along and discuss the proposals set out within the **Proposed Submission Draft Wiltshire and Swindon Waste Site Allocations** document. The Waste Site Allocations document is also out for consultation - **ending 5.00pm on Monday 8 August**. Further details can be found at: <http://consult.wiltshire.gov.uk/portal>. Copies of the document are also available at Wiltshire Council's and Swindon Borough Council's main offices; and local libraries.

### **Getting in touch and responding to queries**

Should queries arise in relation to the consultations on the Wiltshire Core Strategy Consultation Document, or the Proposed Submission Draft Wiltshire and Swindon Waste Site Allocations DPD, a dedicated phone line has been set up for use - please ring: 01225 713223.

Alternatively, people can email queries to: [spatialplanningpolicy@wiltshire.gov.uk](mailto:spatialplanningpolicy@wiltshire.gov.uk) (for all Wiltshire Core Strategy enquiries); and [mineralsandwastepolicy@wiltshire.gov.uk](mailto:mineralsandwastepolicy@wiltshire.gov.uk) (for all Waste Site Allocations enquiries).

Tidworth Area Board – 18 July 2011

ITEM 12

## **Wiltshire and Young People's Trust - Draft Commissioning Strategy for Young People Aged 13 to 19**

### **Introduction**

Wiltshire Children's Trust draft commissioning strategy for services for young people aged 13 to 19 has been issued for consultation. This is an important strategy which outlines plans for improving services for the 13 to 19 age range. The draft has sections on:

- An introduction including the purpose and scope.
- The national and local context for work with 13 to 19 year olds.
- Local needs and services.
- An analysis of the current position from the points of view of young people and staff and managers who work with the 13 to 19 age range.
- The commissioning priorities including some suggestions for the future delivery of youth work services in Wiltshire. These suggestions were developed with a range of stakeholders and wider views are now being sought.

If you would like a copy of the draft please email [Pathways@wiltshire.gov.uk](mailto:Pathways@wiltshire.gov.uk). The draft strategy is also available at [www.wiltshirepathways.org](http://www.wiltshirepathways.org) on the home page and under "Latest News".

### **Developing the Strategy**

Young people and representatives from a range of agencies working with 13 to 19 year olds have been involved right from the start and their views have informed the draft including the commissioning priorities and youth work suggestions.

### **Consultation**

Consultation is taking place for 12 weeks from 13<sup>th</sup> May to 5<sup>th</sup> August 2011. The final strategy will be presented to Wiltshire Council's Cabinet in September 2011 along with a report making specific proposals on future plans for youth work. The draft includes key consultation questions. Written responses to the consultation should be sent to [Pathways@wiltshire.gov.uk](mailto:Pathways@wiltshire.gov.uk).

### **Purpose of the 13 to 19 Commissioning Strategy**

The purpose of the commissioning strategy is to achieve better outcomes for young people aged 13-19 by:

- Ensuring a good range of high quality services for all young people.
- Providing an early integrated response when young people are vulnerable or at risk, as soon as problems or issues arise.
- Ensuring cost effective services by improved co-ordination and reducing any overlaps and duplication.

## **Priorities:**

### **Campus Developments**

The draft commissioning strategy notes that there are plans for developing a campus in each of the 18 community areas. Each campus would bring together a number of local services provided by the Council and other agencies in a building or collection of buildings.

It is envisaged that each campus will contain some space which will be used by the 13 to 19 age range. The draft includes a specific consultation question on space for young people in each campus.

### **Commissioning Priorities for Services for 13 to 19 Year Olds**

The draft includes a number of suggested commissioning priorities outlined in the table below. The final strategy will include specific actions planned.

1	Maximising the participation and involvement of young people
2	Improving educational attainment
3	Supporting young people to move into employment and training
4	Improving access to information, advice and guidance
5	Increasing the availability of affordable housing
6	Reducing the number of young people who are unable to live with their families
7	Improving services available for young people who are engaged in risky behaviour
8	Improving services for young people with disabilities
9	Exploring options to improve transport for young people
10	Encouraging and increasing volunteering opportunities for young people.
11	Making sure information is available on services and activities for 13 to 19 year olds

During the consultation feedback is being sought on whether these are the right priorities and which, if any, should have higher priority.

### **Future Youth Work Services and Savings**

The draft strategy also outlines 4 suggestions for future youth work services including some initial thoughts on making the savings from youth work budgets noted in the Council's financial plan. The suggestions are put forward in order to promote discussion and debate and there is not a favoured suggestion. Some of the suggestions could be combined and through discussions during the consultation period new ideas are likely to emerge.

More information on the draft 13 to 19 commissioning strategy and the suggestions for future youth work services will be provided at the Area Board meeting.



## TIDWORTH Area Board – 18 July 2011

## Item 13

### Help to Live at Home

The Council has been working with the NHS and residents of Wiltshire on a major review of the services that are available to older and vulnerable people living in the county. This is called 'Help to live at Home'. The review aims to improve the experiences of vulnerable adults and carers who require support, whilst ensuring that the changes are sustainable in the future. This is an exciting time to really make a difference to the lives of people in Wiltshire.

We aim to provide an improved service to an increasing number of vulnerable people by:

- Bringing together a variety of separate services into one so that a single service is able to meet a wider range of needs. The sort of services we are including in this are personal care in the home, housing support and other services that support people in their homes.
- Ensuring these services focus on helping people learn or re-learn skills they may have lost as a result of illness, or another event that has resulted in them losing confidence and needing some help.
- Making even better use of the wide range of community services that there are in Wiltshire.
- Making sure these services are focused on doing what people want and helping people to live independent and fulfilling lives.
- Supporting sheltered accommodation schemes.

As a result of this review –

- Services to older and vulnerable people in Wiltshire will be improved with more people able to access help to help themselves through the provision of information, advice and support from within the wider community and less people dependent upon help from the Council.
- More people will be able to remain in their own homes with an improved quality of life
- Less people will require help for long periods of time – more people will be helped to become independent more quickly.
- People who need support will receive it at whatever time of the day or night
- People will receive the right help, at the right time, in the right place.

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### Tidworth Area Board – 18 July 2011

#### New Waste and Recycling Collection Service

As a result of Wiltshire Council becoming a Unitary Authority in April 2009, there have been four different waste and recycling collection services available to residents, depending on where you lived. This costed different amounts, had differing recycling levels and was not a fair service for residents.

From October the council is rolling out service changes so that everyone receives the same level of service, beginning with fortnightly plastic bottles and cardboard recycling collections using blue-lidded bins in the north, west and east. This service is already in place in the south.

In late February 2012, the council will roll out fortnightly non-chargeable garden waste collections, using green lidded bins, for the north, east and south of the county. This service is already in place in the west. Residents will need to opt in to receive the service, ideally by 30th September, and should complete the opt-in form online at [www.wiltshire.gov.uk/waste](http://www.wiltshire.gov.uk/waste) if possible. Alternatively residents can complete the FREEPOST form found in the latest edition of Your Wiltshire magazine, or in the "Coming Soon" leaflet which has been sent out in the post to all residents from week commencing 4th July. If residents already have a garden waste bin, they do not need to re-apply, and their collections will carry on as usual.

Finally, the weekly household waste collections that the north and south currently have, will be replaced with a fortnightly collection service during March 2012, using existing bins. This service is already in place in the west and the east of the county.

The council would like to take this opportunity to remind residents that:

- all households are entitled to up to two black boxes for recycling glass bottles and jars, paper, food tins, foil, clothes, shoes, aerosols and drinks cans
- All containers need to be out by 7am on the day of collection
- With the exception of the black box collection service, no side waste will be collected

For further information residents can: visit [www.wiltshire.gov.uk/waste](http://www.wiltshire.gov.uk/waste), call 0300 456 0102 or look out for further information coming in due course.

Laura Snoulton  
Senior Waste Service Development Officer  
Wiltshire Council  
Riverway Depot, Riverway, Trowbridge, BA14 8LL  
Internal tel: 745448  
External tel: 01225 776655  
E-mail: [laura.snoulton@wiltshire.gov.uk](mailto:laura.snoulton@wiltshire.gov.uk)  
Website: [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)



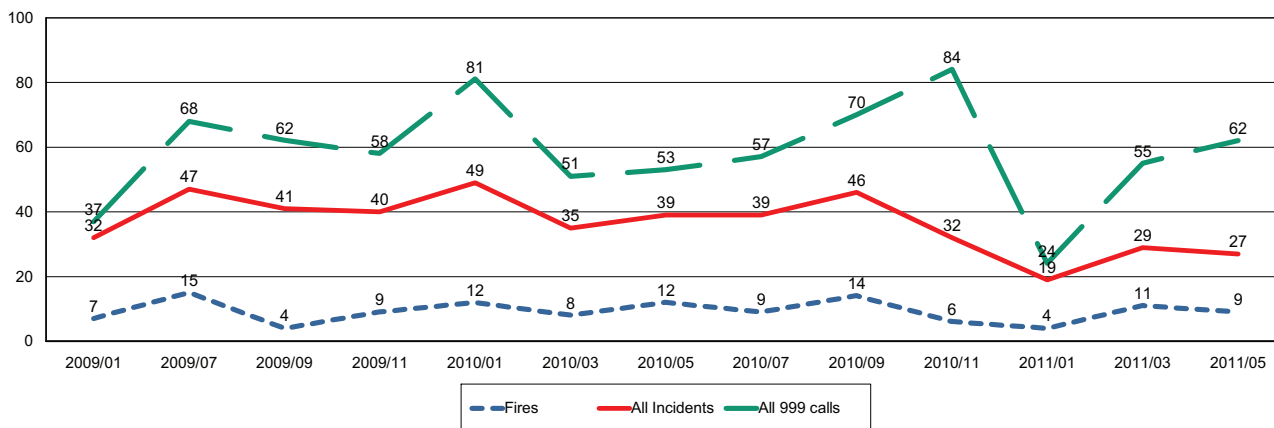
## Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

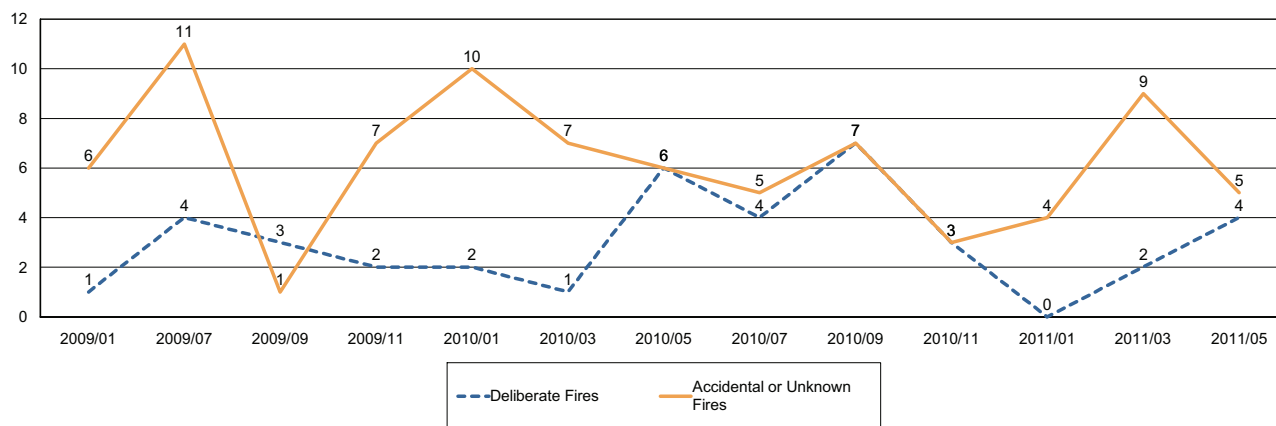
### Report for Tidworth Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including May 2011. It has been prepared by the Group Manager for the Board's area.

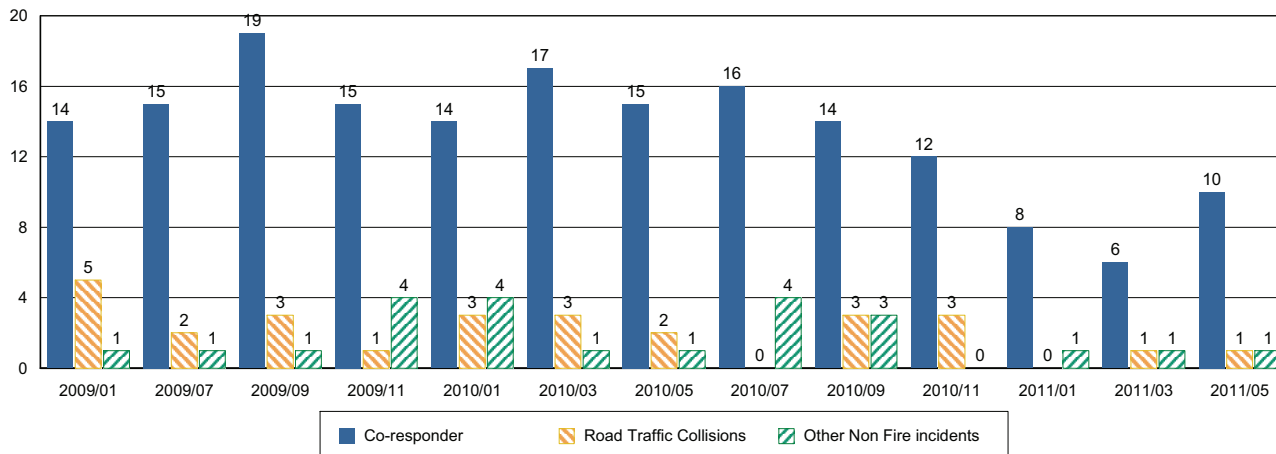
#### Incidents and Calls



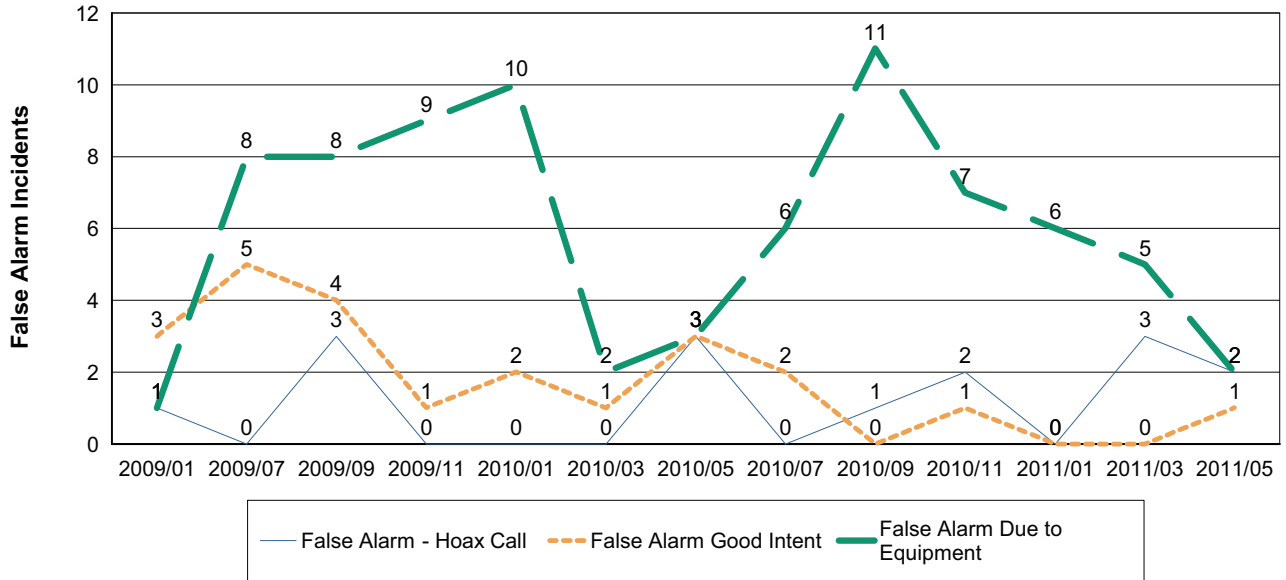
#### Fires by Cause



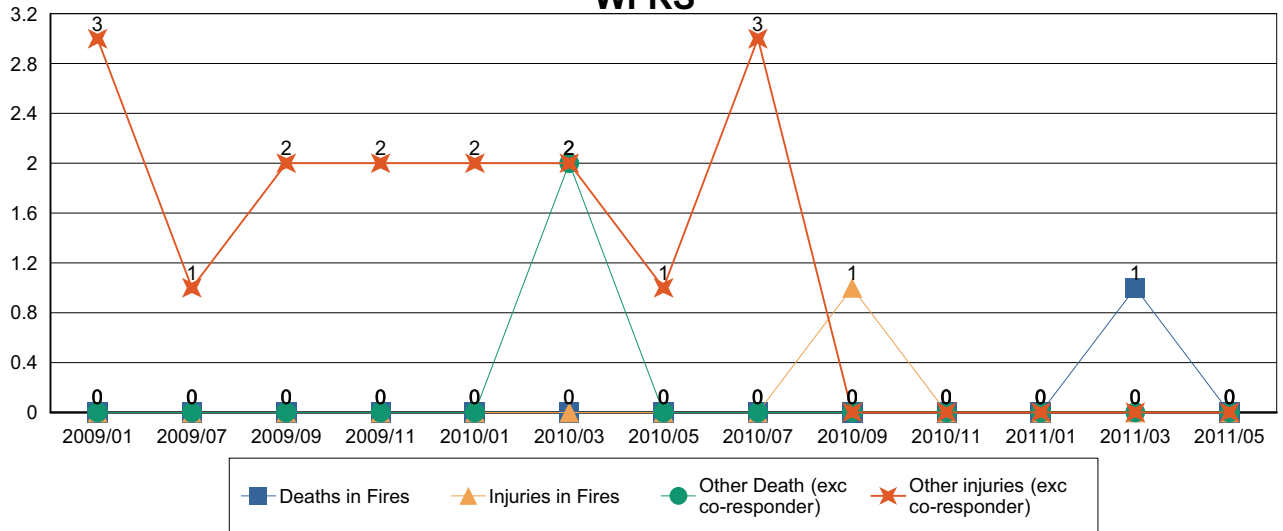
#### Non-Fire incidents attended by WFRS



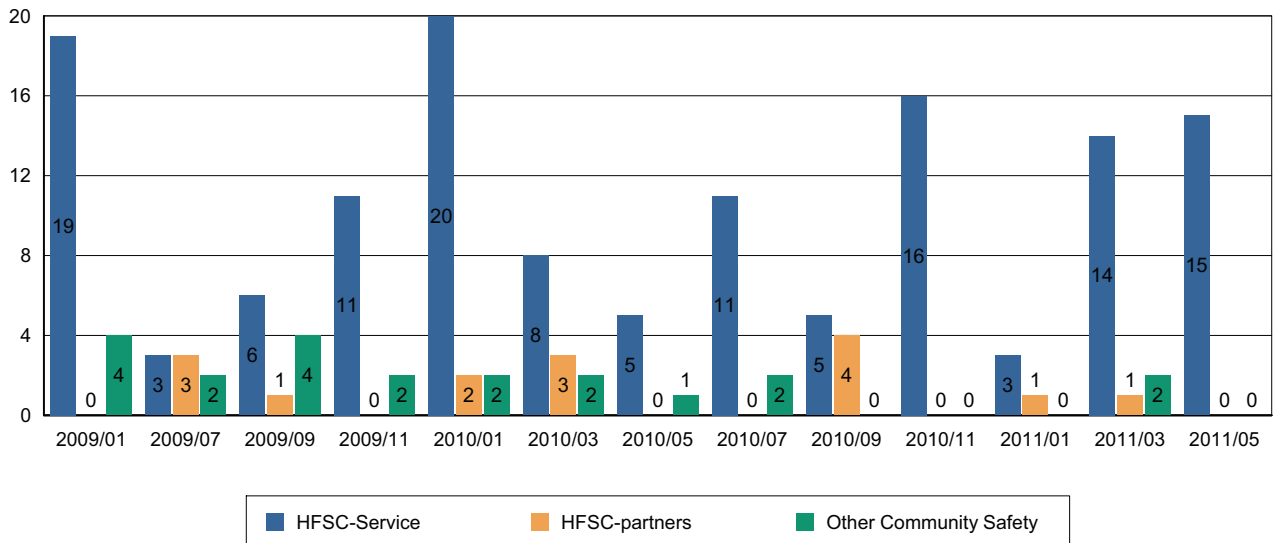
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



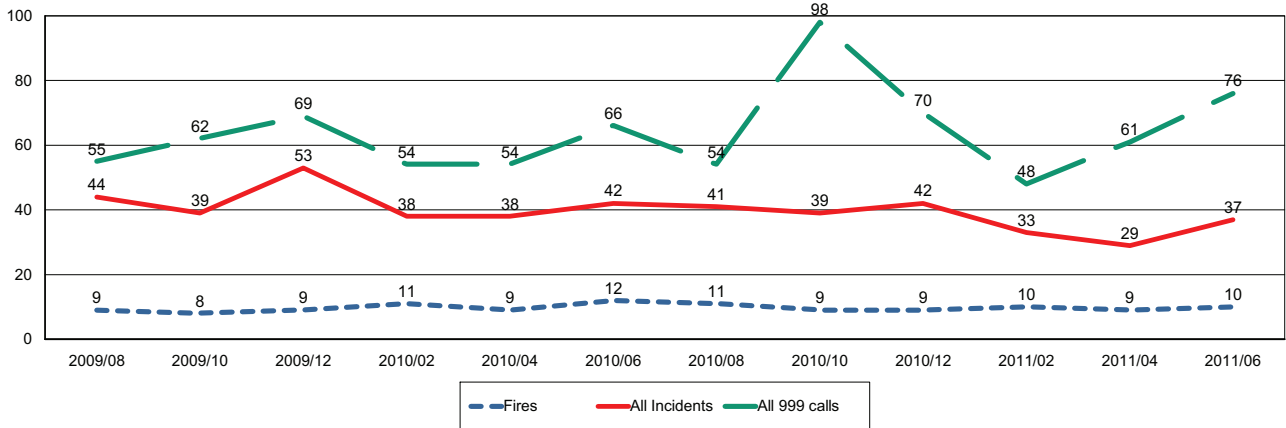
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Wiltshire and Swindon Fire Authority

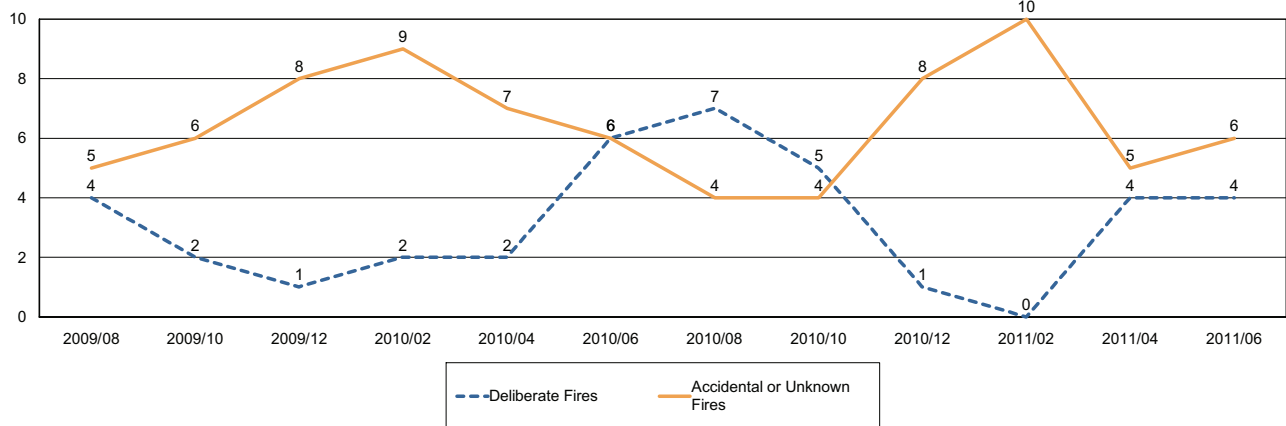
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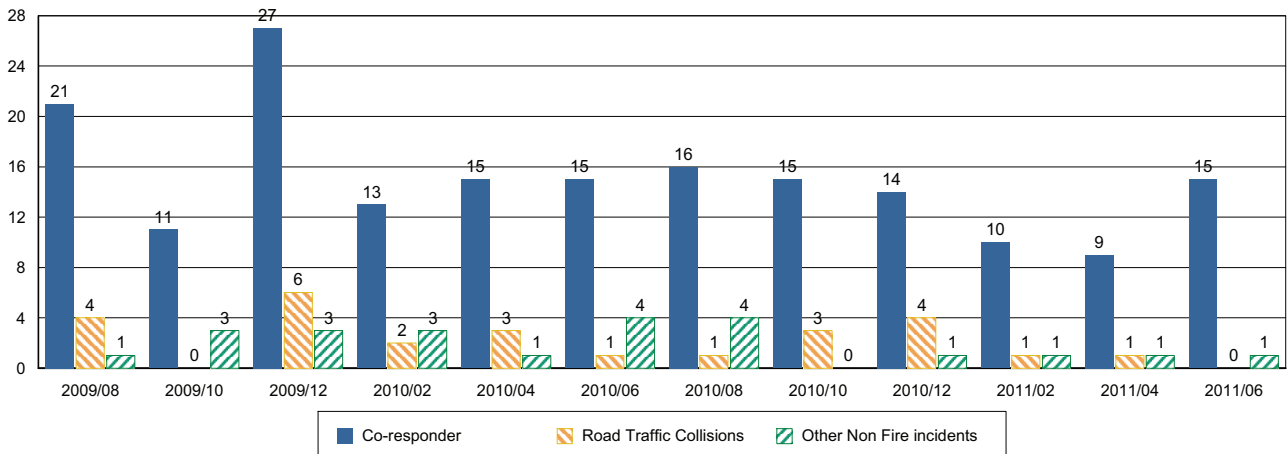
### Incidents and Calls



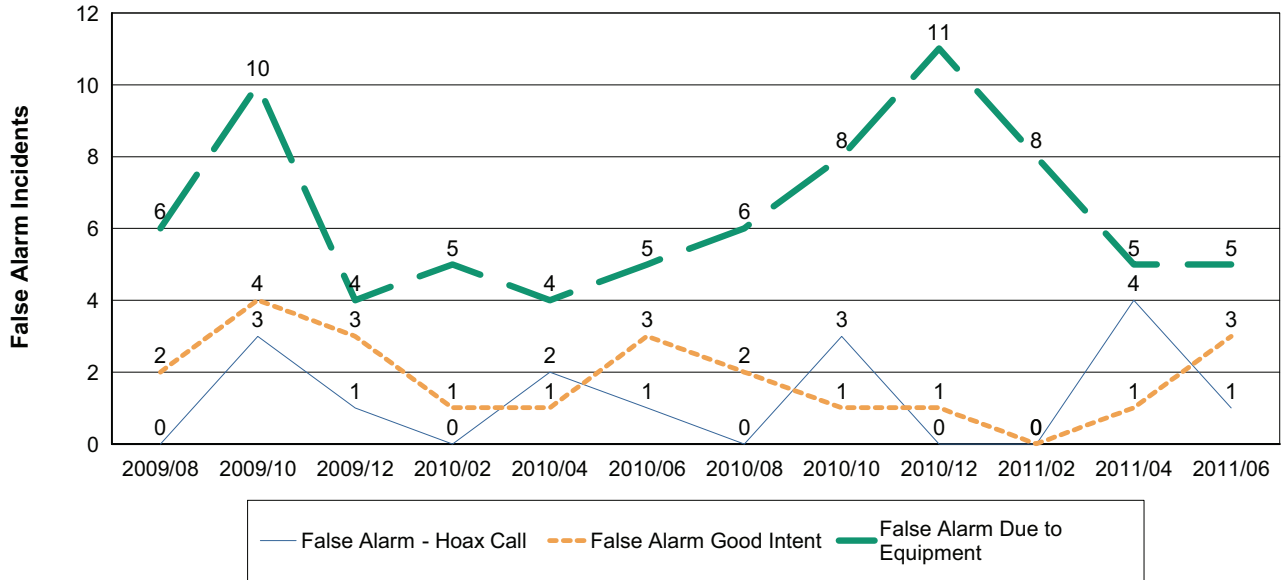
### Fires by Cause



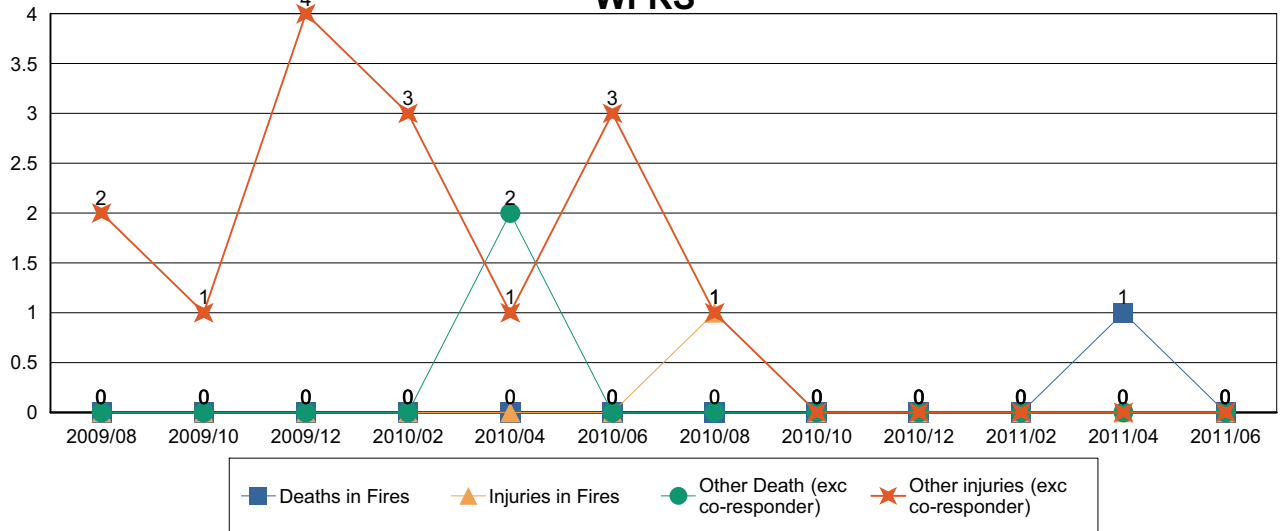
### Non-Fire incidents attended by WFRS



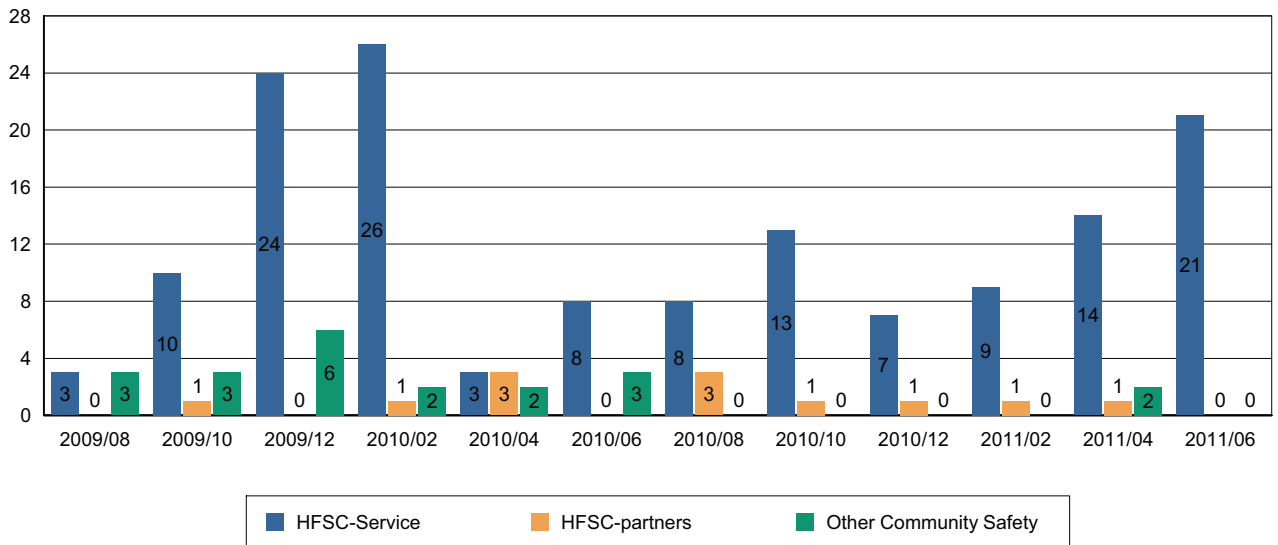
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



## **NHS Update – May 2011**

### **New Cardiac Rehabilitation Service in Chippenham**

NHS Wiltshire is launching a new Cardiac Rehabilitation service in Chippenham this month as part of a continuing programme to improve access to cardiac rehabilitation and physical activity classes across the county.

Building on the success of nurse-led classes in Westbury, Cardiac Rehabilitation classes will be provided weekly at the Olympiad Leisure Centre in Chippenham for eligible cardiac patients who are registered with a Wiltshire GP. The programme takes place over nine weeks and depending on their condition, Chippenham patients will have the choice of participating either at The Royal United Hospital, Bath or at the Olympiad.

The aim of the community Cardiac Rehabilitation service is to provide all patients who meet the referral criteria with a service which improves their ability to exercise, vastly improving a person's quality of life and minimising the risk of heart attacks in the future. The rehabilitation exercises are designed to support adult patients who have been discharged from hospital but who are continuing to live with heart disease. Structured exercise training, as well as continuing educational and psychological support and advice are key components of the service. The nurse-led cardiac rehabilitation classes provide a link for people to then attend other cardiac rehabilitation opportunities available at Wiltshire's leisure centres.

### **Prime Minister and Health Secretary announce a two month pause on plans**

The Government's Health Select Committee has made 50 recommendations to the Health and Social Care Bill 2011 and as a consequence the Department of Health has announced a 'pause' as the Bill moves through the House of Commons. The Government will conduct a 'listening exercise' consultation and set up the NHS Future Forum to channel the thoughts and opinions of patient representatives, doctors, nurses and NHS leaders back to Government. The engagement process will focus on four main areas: choice and competition, patient involvement and patient accountability, clinical advice and leadership and education and training. For more information and to get involved please go to: <http://healthandcare.dh.gov.uk/category/conversations/listening-exercise-conversations/>

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**Crime and Community Safety Briefing Paper**  
**Tidworth Community Area Board**  
**18 July 2011**



## 1. Neighbourhood Policing

**Team Sgt:** Mark Freeman

### **Tidworth Town**

Beat Manager – PC Jayne Wilby

PCSO – Mike Tryhorn

### **Ludgershall and Rural**

Beat Manager – PC Michael Bayliss

PCSO – Maria Downham

PCSO – Philippa Royston

### **Wellington Academy – Safer Schools Partnership**

PCSO – currently vacant

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police Authority Representative: Gill Mortimer

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

## 4. Performance and Other Local Issues

During a time of substantial change within Wiltshire Police it is reassuring to note that the staffing at Tidworth Police station remains the same. We are looking to recruit a new PCSO for the vacant position at Wellington Academy during the new school year.

I refer to the crime figures in the table below. You will notice that there is a slight reduction in the number of violence against the person offences. This on its own is not significant, however at the end of last year we had a drive to encourage the reporting of domestic violence offences in Tidworth which should have had the effect of increasing crime. It is therefore pleasing to see a slight drop. It is also worthy of note that the detection rate for this category is 46% compared to 47% for last year but I am confident that this figure will increase with time as offenders currently on bail return to be charged and cautioned.

We have a large percentage increase in the number of dwelling burglaries reported to us. Whilst this is always concerning, we must take in context the relatively low number of offences. We are currently working hard to catch the offenders to these offences and actively target hardening vulnerable persons and premises to prevent further offences being committed.

Last year we experienced a slight rise in early spring and summer and this was mainly due to residents leaving their premises insecure. There are 2 areas where the community can help;

- Report any suspicious activity to police as soon as possible.
- Always close and lock all windows and doors when you are not in the room, especially when leaving the house or in the garden. Double-check that doors and windows are locked at night before you go to bed.

Please do all that you can to stop thieves targeting your homes - Prevention is always better than cure!

The team are currently working on the following priorities,

Traffic related – Tidworth  
 Mini moto nuisance – Ludgershall  
 ASB – Millennium Park, Netheravon

Mark Freeman  
 Tidworth NPT Sgt

**CRIME & DETECTIONS (Jun 2010 – May 2011 compared to previous year)**

Tidworth	Crime				Detections	
	June 2009 - May 2010	June 2010 - May 2011	Volume Change	% Change	June 2009 - May 2010	June 2010 - May 2011
Violence Against the Person	190	186	-4	-2%	47%	46%
Dwelling Burglary	9	15	6	67%	22%	7%
Criminal Damage	141	137	-4	-3%	14%	22%
Non Dwelling Burglary	37	46	9	24%	5%	4%
Theft from Motor Vehicle	29	35	6	21%	14%	0%
Theft of Motor Vehicle	12	18	6	50%	33%	28%
Total Crime	583	640	57	10%	31%	26%

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month period (Feb - Apr 2011)

\*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences  
 \*\* Detections include both Sanction Detections and Local Resolution

**Anti-Social-Behaviour – reported incidents**

Apr-Jun 2010	July-Sept 2010	Oct-Dec 2010	Jan-Mar 2011	MONTHLY AVE (09/10)
202	207	166	150	181.3

Martyn Sweett  
Inspector  
Area Commander

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**TIDWORTH AREA BOARD MEETING 18<sup>TH</sup> JULY 2011.**

**WILTSHIRE CORE STRATEGY 2011-2026 : THE A345 FOR THE NEXT 15 YEARS.**

Chair.

With regard to the A345 and Wiltshire Councils Core Strategy on Transport 2011-2026.

It might not be recognised by all here tonight, that the A345 does not come into the Councils Core Strategy as any kind or type of highly used Highway North to South through Wiltshire County and this will be for the next 15 years.

A collective response to this lack of traffic information held by Wiltshire Council is being prepared and all Town and Parish Councils and others who are affected by this problem of Through Traffic North to South from the A303/M3 through to the A4/M4.

There are great concerns by all these Councils (listed below) along the A345 through the Pewsey and Avon Valleys, in that Wiltshire Council has seen it necessary to omit the A345 from every part of this New (Vision) Core Strategy regarding Highway Transportation across Wiltshire..... The Question is WHY?

The Councils who have very great concerns are.

Durrington Town Council.

Figheledan Parish Council.

Netheravon Parish Council.

Enford Parish Council.

Upavon Parish Council.

Manningford Parish Council.

Pewsey Parish Council.

Wilcot/Huish/Oare Parish Council

Marlborough Town Council.

There is firm evidence that the A345 is being used by ALL SORTS of vehicular and Heavy Goods traffic along this small fragile unsuitable Drovers Road as a short cut North to South across Wiltshire. The Council must either recognise this situation or declassify this "A" road to a "B" road and remove the large HGVs signs (Going North) at Manningford and Sharcott which are at present directing all Heavy Goods Vehicles through Pewsey Village up to the A4 at Marlborough and beyond. Then they should Re-sign the Road at the A303 Countess Roundabout Amesbury and the A4 at Marlborough as being Unsuitable for LARGE Heavy Goods Vehicle use.

The file on this situation will be submitted by e-mail to the Wiltshire Spatial Core Strategy Team on the 28<sup>th</sup> July 2011.

Thank you for listening.

Stan. W. A. Bagwell Enford Parish Council (Highways)  
Chair. Transport and Road Safety Sub Group. Pewsey Community Partnership.





## Area Board Project

### 1. What is the Initiative?

An earmarked fund of £5,500 from the Tidworth Area Board discretionary grants budget 2011/12 to be made available for parish councils of Chute, Chute Forest, Collingbourne Ducis, Collingbourne Kingston, Enford, Everleigh, Fittleton, Netheravon, Tidcombe & Fosbury as well as the Town Council's of Ludgershall and Tidworth to bid to for financial assistance to stage celebrations/events to mark the 2012 Olympics and/or the Queen's Diamond Jubilee.

Parish and Town Council's councils can bid for up to a maximum of £500 for their local celebrations.

### 2. Where is the initiative taking place?

This fund will be managed by the Tidworth Area Board and will be made available to the parish and town councils detailed above.

### 3. When will the initiative take place?

During 2012

### 4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

The Tidworth Area Board anticipates that many of the council's within the Area will want to stage community events to mark these two national celebrations, and it would like to demonstrate its support for such events, on the basis that these activities will help promote the overall objectives of community engagement and cohesion.

### 5. What is the desired outcome of this initiative?

To support and encourage parishes to organise community events associated with the 2012 Olympics and the Queen's Diamond Jubilee.

### 6. Who will Project Manage this initiative?

Each community event will be managed by its own volunteers. The £5,500 fund will be allocated by the Area Board based on the merits of each application.

**7. Costs/quotes/ match funding**

Each community event is required to demonstrate a need for financial assistance from the Area Board, and to provide quotes and invoices evidencing the costs of each event.

Match funding is not a condition of this fund. However, the board reserves the right to exercise discretion on each request made, and would prefer to see that financial support is secured from other local sources for each event, e.g. from the parish council or local business sponsor.

**8. Additional information**

The availability of this fund is earmarked for the specific purposes detailed above only, and the Area Board reserves the right to exercise full discretion in how this fund is applied.

All bids to this fund will need to have been submitted and formally considered by 16<sup>th</sup> January 2012.

**TIDWORTH AREA BOARD**  
18 July 2011

**AGENDA ITEM NO. 19**

## **DELEGATED POWER**

### **1. Purpose of Report**

- 1.1 The purpose of the report is to ask the area board to consider whether it wishes to delegate power to the Community Area Manager to take certain urgent decisions between meetings where necessary.

### **2. Background**

- 2.1 There is currently no provision to make decisions between meetings of an area board. If an issue, such as an urgent grant application, arises then this would require an extraordinary meeting.
- 2.2 The proposal to grant delegated power to the Community Area Manager would enable urgent decisions to be made without the need for an extraordinary meeting. The details of the decision would then be reported to the next meeting of the board to ensure transparency.
- 2.3 The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting

### **3. Recommendation**

- 3.1 It is proposed that the area board agrees:

That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Corsham Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £1,000 from the budget delegated to the area board. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination

---

**Contact:** Marie Todd, Area Board and Member Support Manager, Tel: 01225 718036 or email [marie.todd@wiltshire.gov.uk](mailto:marie.todd@wiltshire.gov.uk)

#### **Background Papers**

None

#### **Appendices**

None

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WILTSHIRE COUNCIL

ITEM 20

TIDWORTH AREA BOARD  
 (18<sup>th</sup> July 2011)

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**Community Area Transport Group Outcomes**

**1. Purpose of the Report**

This report deals with the outcomes of the Tidworth Community Area Transport Group (CATG) that was held on 23 MAY 2011 at the Wellington Academy Sports Centre and presents two schemes for authorisation by the area board.

**2. Background**

2011/2012 Transport group Priorities:

With the £5,307 carryover from last year and the allocation for this financial year, the Transport Group has a total of £17,064 to spend.

At its last meeting the Group decided to proceed with the following schemes, which the Area Board approved on 16 May:

- Investigate and design a footpath between Wellington Academy and Perham Down. **Approx. £3,500.**
- Wylde Road, Tidworth, informal crossing facilities to Clarendon schools. Three crossing points were agreed and a replacement barrier next to bus stop at a **cost of approximately £3K.**

**The CATG met 23rd May to discuss other schemes in the community area and identified the following further priority schemes.**

<b>Scheme</b>	<b>Cost</b>	<b>Action</b>
1. Collingbourne Ducis PC request to change the traffic calming in Cadley Road.	The scheme will cost about £5K, the design and consultation /advertising of the scheme will cost <b>£3-5k.</b>	The Group agreed to fund the design and consultation/advertising costs
2. A survey of traffic and pedestrian movements outside Wellington	The survey would cost up	The Group agreed to a survey taking place.

Academy to be undertaken in September/October to see what solutions to the perceived speeding problem could be suggested.	to <b>£5K.</b>	
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**Total spend to be authorised up to £10,000**

3. Implications

3.1. Financial Implications

As above.

3.2. Legal Implications

There are none.

3.3. Equality and Diversity Implications

There are none.

**4. Recommendation**

It is recommended that:

1. Tidworth Area Board approves the allocations and corresponding actions as set out in the table above.

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Report Author: Mary Cullen – Community Area Manager

Tel No: 01722 434260

E-Mail: mary.cullen@wiltshire.gov.uk

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<b>Report to</b>	<b>Tidworth Area Board</b>
<b>Date of Meeting</b>	<b>18<sup>th</sup> July 2011</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## Purpose of Report

To ask Councillors to consider 2 applications seeking 2011/12 Community Area Grant Funding

1. Enford Camera Club, seeking £962.81 for the purchase of a projector screen.  
**Officer recommendation- award in full.**
  
2. Collingbourne Kingston Village Hall, seeking £1,000 towards the cost of securing the oil tank to the hall against theft .  
**Officer recommendation- award £950 as 50% contribution to total project costs, in line with Community Area Grants criteria.**

To ask Councillors to consider an application from TCAP for core funding.

1. TCAP is seeking £5,024.00, this represents the first tranche of it's core funding for this financial year.  
**Officer recommendation- award in full.**

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Tidworth Area Board has been allocated a 2011/12 budget of £50,235 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/11 budget is £3559.89. (£3303.84 as reported at the previous meeting, plus the sum of £256.05 returned to the budget as the member led project on signage came in at a reduced cost. This equals a total budget of £53,794.89 for the 2011/12 budget. The area board awarded the sum of £1019.00 to the Army Arts Society at the May 2012 meeting leaving a new balance of £52,775.89.
- 1.6. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2011/2012 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• <b>Community Area Grant Application Pack 2011/12</b></li><li>• <b>Tidworth Community Area Plan</b></li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.



2.2. There will be 6 rounds of funding during 2011/12. This is the second round, the remaining rounds will take place on;

- 19<sup>th</sup> September 2011
- 21<sup>st</sup> November
- 16<sup>th</sup> January 2012
- 19<sup>th</sup> March 2012

### **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.

4.2. If grants are awarded in line with officer recommendations, Tidworth Area Board will have a balance of £45,839.08 (NB: There is also a Member led Project to ring fence £5,500 of funds from this budget for village events to mark the 2012 Olympics and Jubilee, if this project is also approved the working balance would be £40,339.08).

### **5. Legal Implications**

5.1. There are no specific Legal implications related to this report.

### **6. HR Implications**

6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
<b>8.1 Tid 002- 11</b>	<b>Enford Camera Club</b>	<b>Purchase of projector Screen</b>	<b>£ £962.81</b>

- 8.1.1 It is recommended that the Area Board awards the grant in full
- 8.1.2 The application meets the Community Area Grants criteria 2011/12
- 8.1.3 The application demonstrates a link to the Tidworth Community Area Plan, in *'Supporting the existence of multi-use community centres/village halls/meeting places throughout the community area'*, (Housing and Built Environment, Page 11) and *'Improvement of sports, arts and entertainment facilities across the area'*. (Culture and Leisure, Page 15).
- 8.1.4 The application meets locally agreed/area board priorities as above.
- 8.1.5 Enford Camera Club is a not for profit organisation whose objectives are to provide a meeting place where members can be stimulated and encouraged in the art and science of photography. Membership is open to any person interested in photography. There is no club entrance fee and monthly subscriptions are small to cover running costs and hire of halls.
- 8.1.5 Enford Camera Club wishes to purchase a screen to supplement the projector previously provided through grant funding from the area board. The camera club are currently projecting onto the wall of the village hall which is not fit for purpose and limits members' enjoyment of photographs. Whilst a new screen will benefit the camera club, it is also planned to enable the Enford film Club to use the screen. This is the only film club for several miles and use of the screen will enable it to expand its operations and operate more independently. There are plans to increase reach through provision of family films and more variety of films.
- 8.1.6 The provision of a screen would enable the Camera Club to display members' work more effectively, it will also enable the film club to offer more films and entertain more people in the local community. The equipment will also be available to other groups and organisations within the village. The previously funded projector has been used by several other groups to date. The camera club will monitor the effectiveness of the project through monitoring attendance at meetings, loan of equipment to other groups and monitoring ticket sales for the film club.
- 8.1.7 If the Area Board makes a decision not to fund the project e.g. the project will not be able to go ahead.

Ref	Applicant	Project proposal	Funding requested
8.2 Tid 003- 11	Collingbourne Kingston Village Hall Management Committee	Securing of oil supply tank	£1,000

- 8.2.1 **It is recommended that the area board awards the amount of £950** in line with the Community Grants criteria whereby the area board can only fund up to 50% of costs where the total project costs are more than £1,000.
- 8.2.2 The application meets the Community Area Grants criteria 2011/12
- 8.2.3 The application demonstrates a link to the Tidworth Community Area Plan, in *'Supporting the existence of multi-use community centres/village halls/meeting places throughout the community area'*, (Housing and Built Environment, Page 11) and *'Improvement of sports, arts and entertainment facilities across the area'*. (Culture and Leisure, Page 15).
- 8.2.4 The application meets locally agreed/area board priorities as above.
- 8.2.5 Collingbourne Kingston Village Hall is a Charitable Trust, established in 1938 to commemorate the Coronation of King George 5<sup>th</sup>. The aim was to provide a reading and recreation room for the village and surrounding area with the aim of improving social moral and intellectual development through the provision of classes and other entertainments. The management committee was established to oversee the running of the facility for the benefit of the local community.
- 8.2.6 The Hall continues to be well used by the local community, this includes use by scouts and cubs groups, Women's Institute, line dancers and parish council. It is also used by other groups and organisations outside the village including the area board.
- 8.2.7 The Village Hall Management Committee is concerned about the vulnerability of the oil supply to this community facility having experienced a theft of oil from the storage tank in the recent past. This project aims to secure the storage tank to ensure the availability of the oil supply to heat the premises for users during the winter months.
- 8.2.8 A quotation for work to construct a 6" hollow block wall, back filled with reinforcing balls and concrete with a galvanised metal grid on the top with access hatch and front gate has been received, for a total cost of £1,900.00. The trust will contribute £900 from its own funds.
- 8.2.9 The parish council has been approached for funds to support this project, however the parish council has recently funded other improvements to the hall and has asked the management committee to look to alternative sources of funding on this occasion.

8.2.10 The Hall provides a valuable community resource which is available to all, this project will ensure its continued availability and use.

8.2.11 If the Area Board makes a decision not to fund the project the project will not be able to go ahead as the trust will be unable to allocate further funds from its own limited reserves.

Ref	Applicant	Project proposal	Funding requested
8.3 (Partnership Funding)	<b>TCAP</b>	<b>Request for first tranche of Core Funding</b>	<b>£5,024.00</b>

8.3.1 See attached report for Community Partnership Development Officer recommendation.

<b>Appendices:</b>	<b>Appendix 1 Grant application – Enford Camera Club</b> <b>Appendix 2 Grant application – Collingbourne Kingston Village Hall Management Committee</b> <b>Appendix 3 TCAP papers</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	<b>Mary Cullen, Community Area Manager</b> <b>Tel: 01722 434260</b> <b>E-mail <a href="mailto:mary.cullen@wiltshire.gov.uk">mary.cullen@wiltshire.gov.uk</a></b>
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WILTSHIRE COUNCIL

ITEM 21

TIDWORTH AREA BOARD  
18 July, 2011

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**Tidworth Community Area Partnership (TCAP) Claim for Core Funding  
2011/2012**

**1. Purpose of the Report**

- 1.1. To seek the Board's approval to core funding to TCAP covering the financial year 2011/12 to be agreed at this meeting, 18 July, 2011 so that the first tranche can be paid into TCAP's bank account immediately.

**2. Background**

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2011/12 (up to 50% of their total projected costs in each tranche). The first is contained within this report, and the Partnership Development Officer will advise TCAP that the second tranche can be requested at either the 21 November, 2011 or 16 January Board, depending on progress they have made, when evidence is received of how the first tranche has been spent.
- 2.3. Tidworth Area Board has been allocated a 2011/2012 budget of £50,235 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Tidworth Area Board budget 2011/12 is £10,047.

**3. Main Considerations**

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. TCAP were awarded £10,047 in 2010/2011. The balance of TCAP funds as at the beginning of 2011/12 was £10,872.86. CAPs are entitled to hold a certain amount of funds as an operational reserve or contingency and given

the nature of the activities run by TCAP and the staff it employs, the Partnership Development Officer is happy with this figure

- 3.3. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board. The CAPA is to be signed by both parties at this meeting if TCAP's core funding is awarded.
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, TCAP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer as a workable document.
- 3.5. In order to show the level of financial activity over the coming year, TCAP is required to complete a budget form showing how running costs are to be spent under a number of different headings. During 2011/12, TCAP has budgeted for £22,300 worth of activity including the employment of a consultant coordinator, consultations and surveys and a number of community events throughout the year. TCAP receives additional funding from other organisations, as well as Tidworth Area Board, that will make up this total.
- 3.6. Tidworth Community Area Partnership submitted a 2011/12 claim for £10,047 total core costs. 50% of this can be considered in the 1<sup>st</sup> tranche. The area board can therefore award up to £5,024 at this meeting to be paid immediately.

#### **4. Implications**

##### 4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

##### 4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Tidworth Area Board.

##### 4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

##### 4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

##### 4.5. Equality and Diversity Implications

4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of TCAP is open to anyone with an interest in the community area.

## 5. **Recommendation**

The Partnership Development Officer recommends that the area board:

- approve the whole year's core funding of £10,047 with an agreement to release the 1<sup>st</sup> tranche of £5,024 immediately
- agree to the release of the 2<sup>nd</sup> tranche in either November 2011 or January 2012 as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met

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Report Author: Andrew Jack, Partnership Development Officer  
Tel No: 01225 713109  
E-Mail: [andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk)

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Appendices:  
Appendix 1 TCAP Annual Workplan, 2011/12  
Appendix 2 TCAP Budget Form, 2011/12

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# Tidworth Community Area Partnership

## Annual Workplan 2011/12

In order to show how the Community Area Partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2011/12, please complete the form below.

CAPA commitments	Proposed initiatives and activities
<p><b>Partnership Development</b>  <i>"To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary"</i></p>	<p>Tidworth Community Area Partnership (TCAP) is the strategic partnership for the Tidworth Community Area. To include Tidworth, Enford, Netheravon, Fittleton, Everleigh, Collingbourne Kingston, Collingbourne Ducis, Ludgershall, Tidcombe &amp; Fosbury, Chute and Chute Forest. TCAP is supported by various organisation; various Town and Parish Councils, Aspire Defence Ltd, Wiltshire Council and the Ministry of Defence. TCAP is chaired by the Garrison Commander of Headquarters Tidworth, Netheravon and Bulford Garrison, who is currently Col P J Tabor MVO. A Consultant Coordinator has been employed by TCAP to take forward actions and projects currently identified in the Strategic Action Plan and to coordinate the various thematic groups. He is also employed to research the needs of the various communities, as well as giving general administration support to the partnership. Tidworth Community Area Partnership is fully engaged with the 18 Community Area Partnerships within Wiltshire. Tidworth Community Area is a member of Wiltshire Forum of Community Area Partnerships Steering Group and discusses projects and ideas for the Wiltshire Community Area. By being part of that Group we are also members of Action for Market Towns and we do have some indemnity insurance for events through them. There are a number of thematic working groups currently running successfully, as under:</p> <ul style="list-style-type: none"> <li>Transport</li> <li>Health and Social Care</li> <li>Crime and Community Protection</li> <li>Housing and the Built Environment</li> <li>Economy</li> <li>Culture and Leisure</li> <li>Education and Lifelong Learning</li> <li>Communications</li> <li>Countryside and Land Based</li> </ul> <p>Will continue to hold quarterly partnership meetings and take forward actions as identified. The Coordinator will continue to provide events for the community area.</p>
<p><b>Accountability</b>  <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>The Tidworth Community Area Partnership meets every three months. The meetings are chaired by the Tidworth Garrison Commander, Col Paddy Tabor MVO. The Partnership consists of a wide variety of organisations representing every area of the community. The general public are also encouraged to attend the meetings. It is most important to encourage local people to be involved in the Partnership and to participate in the thematic working groups. It is the TCAP Coordinator's task to research the local area needs. A number of community events will also be put on and these will be open to the whole of the community area. CAP</p>

	meetings are advertised on the TCAP website. Feedback from members of the local community regarding the work of the Coordinator and TCAP has been extremely positive and events that have taken place have been very well attended.
<b>Communication</b> <i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."</i>	Communication is through the wide membership of the TCAP quarterly meetings, the TCAP website that is currently being revised, local radio stations and the local press. Area Forums are also organised to enable the local communities to voice their views, which can then be forwarded to the Local Area Boards. The TCAP Coordinator is actively engaged in visiting town and parish councils, local organisations and attending public meetings and events. TCAP now has a website which is very well maintained and informative. There is no newsletter produced. The local press and media are used to provide information and feedback on events in the community area.
<b>Consultation</b> <i>"To consult widely on a range of community issues and hold public engagement events and activities."</i>	TCAP intends to reinstate local forums, the Coordinator has visited local groups and organisations and as a whole TCAP encourages the involvement of residents in the way forward. There will be a variety of surveys produced to consult the community. TCAP AGM is being reinstated and there will be on-line questionnaires on the TCAP website. The surveys and questionnaires will work towards updating the community plan.
<b>Community Planning</b> <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations"</i>	The quarterly management meetings and the thematic group meetings continue. The Community Plan is to be revisited in this FY in order to be reissued in 2013. The Coordinator will engage with Wendy Higginson regarding youth issues in the Community Area and is looking to get an active youth member on TCAP. The CPCG has been reinstated and the thematic groups now have a clear way forward to achieve the requirements for the new Plan. There will be a variety of surveys and questionnaires and these will be distributed to a number of representatives households and areas in order to get a wide view of the population.
<b>Local action</b> <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan."</i>	<p>To encourage local action to address the community plan priorities there will be a consultation event and a number of surveys for the local people to take part in to identify community plan priorities. We will also use information gained by our partners ie local police priorities. Members of the public will be encouraged to join thematic groups and these will identify and encourage action to address the community plan priorities. During the coming year we will hold a number of events as under:</p> <ul style="list-style-type: none"> <li>Community Area Awards</li> <li>Blue Light Day</li> <li>TCAP AGM</li> <li>Over 60s Concert</li> <li>PROMs Concert</li> <li>School Children's Music Workshop</li> <li>School Children's Concert</li> </ul> <p>Some funding for these will be secured from the Area Board and local partnership sponsorship.</p>

# Tidworth Community Area Partnership Agreement 2011/12:

## Budget details for TCAP running costs

### Your Details:

Name:	TONY PICKERNELL
Partnership:	TIDWORTH COMMUNITY AREA PARTNERSHIP
Address:	TIDWORTH LEISURE CENTRE NADDER ROAD TIDWORTH WILTSHIRE
Phone:	
Email:	tcapcoordinator@hotmail.co.uk

### Bank Account Details:

Account name:	Tidworth Community Area Partnership
Sort code:	30 90 21
Account no.	32021160
Balance of funds at beginning of year:	£10872.86

### Details of Budget:

	Cost:
<b>Administrator / Project Officer (inc travel) costs:</b> <ul style="list-style-type: none"> <li>▪ Wages (30 hrs pw)</li> <li>▪ Travel costs &amp; sundries</li> </ul>	a £15000 £ 1000
<b>Consultation activities, public events, analysis, etc:</b> <ul style="list-style-type: none"> <li>▪ Consultation and community events</li> <li>▪ Insurance for community events</li> <li>▪ Room hire &amp; refreshments</li> </ul>	b £ 2000 £ 1000 £ 200
<b>Advertising &amp; promotion (inc websites):</b> <ul style="list-style-type: none"> <li>▪ Advertising and promotion</li> <li>▪ Postage</li> <li>▪ Printing and stationery</li> </ul>	c £ 600 £ 200 £ 500
<b>Plans, questionnaires, other printing costs:</b> <ul style="list-style-type: none"> <li>▪ Questionnaire production (matched funding)</li> </ul>	d £ 1500
<b>Office expenses, consumables, etc.:</b> <ul style="list-style-type: none"> <li>▪ Hire of office (currently do not pay for office and rates etc due to being donated by a member of the partnership – this may change in the future)</li> <li>▪ Rates including electric, phone</li> <li>▪ Admin support to Thematic groups (if requested)</li> </ul>	e £
<b>Other costs:</b> <ul style="list-style-type: none"> <li>▪ Equipment &amp; Misc</li> </ul>	f £ 500
<b>Amount of funding rolled forward from 2010/11 to be spent in 2011/12:</b>	g £
<b>Total running costs applied for:</b>	<b>h £22300</b>

(costs a+b+c+d+e+f - g must equal h)

Please post your Annual Workplan and Budget Form for running costs to:  
 Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County  
 Hall, Trowbridge BA14 8JN

# Tidworth Community Area Partnership Agreement 2011/12:

## *Budget details for TCAP running costs*

I confirm that the costs detailed here will be incurred by the [insert] Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2011/12.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

**Signed:** .....

**Date:** .....

## TIDWORTH AREA BOARD FORWARD PLAN

ITEM 22

**Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.**

Date	Cabinet Member Attending	Location	Agenda Items
19 September 2011	Cllr Keith Humphries	Castle Primary School	<p><b>Agenda Items and Chairman's Announcements to include:</b></p> <ul style="list-style-type: none"> <li>Community Area Joint Strategic Assessment (JSA)</li> <li>Fees and Charges Policy</li> </ul> <p>Standard items including partner updates and Community Area Grants</p>
21 November 2011	Portfolio Holder	Phoenix Hall	<p><b>Agenda Items and Chairman's Announcements to include:</b></p> <ul style="list-style-type: none"> <li>Great Western Hospital – Transfer of Community Services</li> </ul> <p>Standard items including partner updates and Community Area Grants</p>
16 January 2012	Cllr Fleur de Rhé-Philipe	Wellington Academy	Standard items including partner updates and Community Area Grants

Chairman: Councillor Christopher Williams ([christopher.williams@wiltshire.gov.uk](mailto:christopher.williams@wiltshire.gov.uk))  
 Community Area Manager: Mary Cullen ([mary.cullen@wiltshire.gov.uk](mailto:mary.cullen@wiltshire.gov.uk))  
 Democratic Services Officer: Lisa Moore ([lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk))  
 Service Director: Alistair Cunningham ([alistair.cunningham@wiltshire.gov.uk](mailto:alistair.cunningham@wiltshire.gov.uk))

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